

BILL NO. S-77-06-24

SPECIAL ORDINANCE NO. S-123-77

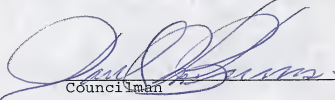
AN ORDINANCE approving a contract for blanket purchase of office supplies for the Office Services Department.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

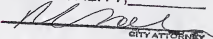
SECTION 1. That the contract dated June 1, 1977 between the City of Fort Wayne, by and through its Mayor and the Board of Public Works, and Doubleday Brothers for:

Blanket Order from 7/1/77 to 7/1/78 for office supplies per Bid #426, in the estimated amount of \$7,734.44, all as more particularly set forth on City Utilities Purchase Order No. B-8991, which is on file in the Office of the Department of Purchasing and is by reference incorporated herein, made a part hereof and is hereby in all things ratified, confirmed and approved.

SECTION 2. This Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.


Councilman

APPROVED AS TO FORM
AND LEGALITY,


CITY ATTORNEY

Read the first time in full and on motion by Burns, seconded by

Hinga and duly adopted, read the second time by title and referred to the Committee on City Utilities (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, City-County Building, Fort Wayne, Indiana, on _____, the _____ day of _____, 19____, at _____ o'clock _____ M., E.S.T.

DATE: 6-14-77

Charles W. Westerman
CITY CLERK

Read the third time in full and on motion by Burns, seconded by Hinga, and duly adopted, placed on its passage.

PASSED (~~LOST~~) by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>TO-WIT:</u>
<u>TOTAL VOTES</u>	<u>9</u>	_____	_____	_____	_____
<u>BURNS</u>	<u>✓</u>	_____	_____	_____	_____
<u>HINGA</u>	<u>✓</u>	_____	_____	_____	_____
<u>HUNTER</u>	<u>✓</u>	_____	_____	_____	_____
<u>MOSES</u>	<u>✓</u>	_____	_____	_____	_____
<u>NUCKOLS</u>	<u>✓</u>	_____	_____	_____	_____
<u>SCHMIDT, D.</u>	<u>✓</u>	_____	_____	_____	_____
<u>SCHMIDT, V.</u>	<u>✓</u>	_____	_____	_____	_____
<u>STIER</u>	<u>✓</u>	_____	_____	_____	_____
<u>TALARICO</u>	<u>✓</u>	_____	_____	_____	_____

DATE: 6-28-77

Charles W. Westerman
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ZONING MAP) (GENERAL) (ANNEXATION) (SPECIAL) (APPROPRIATION) ORDINANCE (RESOLUTION) No. S-123-77 on the 28th day of June, 1977

ATTEST: (SEAL)

Charles W. Westerman
CITY CLERK

John Nuckols
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 29th day of June, 1977 at the hour of 11:30 o'clock A. M., E.S.T.

Charles W. Westerman
CITY CLERK

Approved and signed by me this 30th day of June, 1977 at the hour of 10:30 o'clock A. M., E.S.T.

Robert E. Armstrong
MAYOR

Bill No. S-77-06-24

REPORT OF THE COMMITTEE ON CITY UTILITIES

We, your Committee on City Utilities to whom was referred an Ordinance
approving a contract for blanket purchase of office supplies for the Office Services
Dept.

have had said Ordinance under consideration and beg leave to report back to the Common
Council that said Ordinance 99 PASS.

PAUL M. BURNS - CHAIRMAN

FREDRICK R. HUNTER - VICE CHAIRMAN

VIVIAN G. SCHMIDT

WINFIELD C. MOSES, JR.

JAMES S. STIER

6-28-77 CONCURRED IN
DATE _____ CHARLES W. WESTERMAN, CITY CLERK

Memorandum

To H. P. Wehrenberg, Board of Works

Date 6-1-77

From Ruth Winget, Purchasing Department

Subject Bid #426, Office Supplies 7/1/77 to 7/1/78

COPIES TO:

J. Morreale
G. Thayer

The following purchase orders, attached, cover the subject items for Office Services Department.

		Estimated
Business Equipment Company	B-8990	\$ 1,808.42
Doubleday Brothers	B-8991	7,734.44
Shrex of Fort Wayne	B-8992	791.38

Total Estimated Value: \$10,334.24

Total price for each bidder are shown on the attached spread sheet. If we had gone totally with the low bidder (Doubleday Brothers) the estimated quantity total dollars would have been \$442.55 additional. (Total bid of \$10,776.79 v/s the above total of \$10,334.24).

Two (2) bidders, Standard Stationery Supply Company and Graphi Industries, were not accepted. Being out of town bidders would mean delay in fast delivery, and their bids were on the assumption of all items delivered at one time which Office Services Department cannot handle. This bid is based on a fast delivery and estimated amount only when needed.

We contacted, per attached list, twelve (12) possible bidders and recieved only the five (5) offerings.

Also enclosed are copies of each bidder's bid package.

Please review, approve and handle for Councilmanic approval at the earliest possible time.

The purchase order numbers referenced above are not to be given out until Council approval is furnished to the Purchasing Department.

Ruth Winget
Ruth Winget

Approved: *[Signature]*

A. C. Lord

64-244-21 6/6/77

CITY OF FORT WAYNE

CITY UTILITIES

DEPARTMENT OF PURCHASES
ROOM 950 CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

Business Equipment Company
620 South Calhoun Street
Fort Wayne, Indiana 46802

64-248-21 6/6/77
ORIGINAL B-8990
PURCHASE ORDER NO.

This number must appear on each package, packing slip, invoice, bill of lading, express receipt and correspondence.

DATE June 1, 1977

SHIP TO —

Office Services Dept.
Basement, City County Bldg.
One Main Street
Fort Wayne, Indiana 46802

MAIL ALL INVOICES TO —
CITY UTILITIES

GENERAL ACCOUNTING
4th FLOOR CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

INVOICE IN DUPLICATE, INCLUDING
CERTIFICATION AS REQUIRED BY
INDIANA STATE BOARD OF ACCOUNTS

QUANTITY RECEIVED	QUANTITY ORDERED	DESCRIPTION	ACCT. OR W.O. NO.	UNIT PRICE	TOTAL
		BLANKET ORDER FROM 7/1/77 to 7/1/78 for Office Supplies per attached spread sheet per Bid #426	154.12		
		Note: Only the circled items under your company name are to be ordered , as required, on a departmental purchase order, against this blanket order.			
		Approximate value of this order based on estimated quantities is \$1,800.42			
		SUBJECT TO COUNCILMANIC APPROVAL			
		Per Bid Ref. #426 Net 30 F.O.B. Delivered			
		RW/pl #116			

APPROVED
Board of Public Works
Henry P. Wehner
Edward W. Lamar
ATTENTION
Send all invoices to General Accounting
4th Floor, City-County Bldg.
1 E. Main St.
Fort Wayne, Indiana 46802
Show P. O. Number on Packing Slip
and Invoice.

NOTE: TERMS OF PAYMENT MUST BE SHOWN ON FACE OF INVOICE. OTHERWISE A 2% CASH DISCOUNT WILL BE TAKEN

BY _____
CITY UTILITIES PURCHASING AGENT

SUBJECT TO CONDITIONS ON REVERSE SIDE

City Utilities

PURCHASE REQUISITION

Business Equipment Co
620 S. Calhoun St.
46802Date 3-23-77

Please order the following Material for Delivery as Specified:

To be delivered to Office ServiceReq. No. 116On or before BasementP. O. No. B-8999

QUANTITY	DESCRIPTION	DIST. NO.	DEPARTMENT ESTIMATED COST
	Blanket order from 7/1/77 to 7/1/78 for Office Supplies per attached spread sheet		
	Request bids on Contract per Bid # 426		
	List for 1977-78 1978	154.12	
	"Office Supplies"		

Circled List in your possession

w/ additions to be made

Note: Only the circled items under your company name are to be ordered, as required, on a departmental purchase order, against this blanket order.

RECEIVED

MAR 24 1977

CITY UTILITIES
GEN. SUPT. OFFICE

Approximate value of this order based on estimated quantities is

#1,808.42

REMARKS:

Subject to Councilman Approval

I hereby certify that the work or supplies above specified are necessary for stock or use in this department.

H. R. Phayles

Dept. Head

APM
3/24/77

Department

Charge Light

Rev Bid Ref # 426

Her 30

F.O.B. Delivered

Water

Sewage

Rev

CITY OF FORT WAYNE CITY UTILITIES

DEPARTMENT OF PURCHASES
ROOM 950 CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

ORIGINAL
PURCHASE ORDER NO. **B-8991**

This number must appear on each package, packing slip, invoice, bill of lading, express receipt and correspondence.
DATE June 1, 1977

Doubleday Brothers
437 East Berry Street
Fort Wayne, Indiana 46802

SHIP TO --

Office Services Dept.
Basement, City County Bldg.
One Main Street
Fort Wayne, Indiana 46802

MAIL ALL INVOICES TO --
CITY UTILITIES

GENERAL ACCOUNTING
4th FLOOR CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

INVOICE IN DUPLICATE, INCLUDING
CERTIFICATION AS REQUIRED BY
INDIANA STATE BOARD OF ACCOUNTS

QUANTITY RECEIVED	QUANTITY ORDERED	DESCRIPTION	ACCT. OR W.O. NO.	UNIT PRICE	TOTAL
			154.12		
		BLANKET ORDER from 7/1/77 to 7/1/78 for Office Supplies per attached spread sheet per Bid #426			
		NOTE: Only the circled items under your company name are to be ordered as required, on a departmental purchase order, against this blanket order.			
		Approximate value of this order based on estimated quantities is \$7,344.44			
		SUBJECT TO COUNCILMANIC APPROVAL			
		Per Bid #426 Net 30 F.O.B. Delivered			
		RW/pl #116			

ATTENTION!

Send all Invoices to General Accounting
4th Floor, City-County Bldg.
1 E. Main St.
Fort Wayne, Indiana 46802
Show P. O. Number on Packing Slip
and Invoice.

NOTE: TERMS OF PAYMENT MUST BE SHOWN ON FACE OF INVOICE. OTHERWISE A 2% CASH DISCOUNT WILL BE TAKEN

SUBJECT TO CONDITIONS ON REVERSE SIDE

BY _____ CITY UTILITIES PURCHASING AGENT

Doubleday Bros. & Co.
437 E. Berry St.
46802

PURCHASE REQUISITION

Date 3-23-77

Please order the following Material for Delivery as Specified:

To be delivered to Office Service Req. No. 116
On or before Basement P. O. No. B-8999

QUANTITY	DESCRIPTION	DIST. NO.	DEPARTMENT ESTIMATED COST
	Blanket order from 1/1/77 to 1/1/78 for office supplies per checked special order		
	Request bids on Contract per Bid # 426		
	List for 1677-1979	154.12	
	"Office Supplies"		
	Correct List as per previous		
	with additions to be made		

Note: Only the circled items under your company name are to be ordered, as required, on a departmental purchase order, against this blanket order.

REMARKS:	RECEIVED	Approximate value of this order based on estimated quantities is \$7,734.44
	MAR 24 1977	
	CITY UTILITIES GEN. SUP. OFFICE	

Subject to Councilman Approval

I hereby certify that the work or supplies above specified are necessary for stock or use in this department.

S. R. Phayles 3/24/77 Net 30 7.01 B. Delivered Rev
Dept. Head Charge Light Water Sewage

CITY OF FORT WAYNE

CITY UTILITIES

DEPARTMENT OF PURCHASES
ROOM 950 CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

Shrex of Fort Wayne
323 East Berry Street
Fort Wayne, Indiana 46802

64-248-21 6/6/77
ORIGINAL B-8992
PURCHASE ORDER NO. 8992

This number must appear on each package, packing slip, invoice, bill of lading, express receipt and correspondence.

DATE June 1, 1977

SHIP TO —

Office Services Dept.
Basement, City County Bldg.
One Main Street
Fort Wayne, Indiana 46802

MAIL ALL INVOICES TO —
CITY UTILITIES

GENERAL ACCOUNTING
4th FLOOR CITY-COUNTY BUILDING
NUMBER ONE EAST MAIN STREET
FORT WAYNE, INDIANA 46802

INVOICE IN DUPLICATE, INCLUDING
CERTIFICATION AS REQUIRED BY
INDIANA STATE BOARD OF ACCOUNTS

QUANTITY RECEIVED	QUANTITY ORDERED	DESCRIPTION	ACCT. OR W.O. NO.	UNIT PRICE	TOTAL
			154.12		
		BLANKET ORDER FROM 7/1/77 to 7/1/78 for Office Supplies per attached spread sheet per Bid #426 Note: Only the circled items under your company name are to be ordered, as required, on a departmental purchase order, against this blanket order. <i>Approved</i> <i>Henry P. Wetmore</i> Approximate value of this order based on estimated quantities is \$791.38 <i>E. O. ...</i> SUBJECT TO COUNCILMANIC APPROVAL <i>Per Bid Ref. #426</i> Net 30 P.O.B. Delivered RW/pl #116			

ATTENTION!

Send all Invoices to General Accounting
4th Floor, City-County Bldg.
1 E. Main St.
Fort Wayne, Indiana 46802
Show P. O. Number on Packing Slip
and Invoice.

NOTE: TERMS OF PAYMENT MUST BE SHOWN ON FACE OF INVOICE. OTHERWISE A 2% CASH DISCOUNT WILL BE TAKEN

BY _____ CITY UTILITIES PURCHASING AGENT

SUBJECT TO CONDITIONS ON REVERSE SIDE

PURCHASE REQUISITION

Please order the following Material for Delivery as Specified:

To be delivered to

Office Service

Req. No.

On or before _____

Basement

P. O. No.

QUANTITY	DESCRIPTION	DIST. NO.	DEPARTMENT	ESTIMATED COST
Blanket order from 7/1/77 to 7/1/78 for				
supplies per attached special order				

Revised Contract per Bill # 426

1877-1978	154.12	
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[Handwritten signature]

Control Limit: $\bar{x} \pm 3\sigma$

~~not additions to the week~~

Mat. Bal. the circled items are your company

and as to be ordered, as required, on a

departmental purchase order, against this blanket

order.		
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APPROXIMATE VALUE OF THIS

water based on estimated

REMARKS:	DATE: 24 1977	QUANTITIES IS	\$ 791.38
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REMARKS:	CITY UTILITIES GEN. SUPPLY OFFICE				
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Subject to Councilman's Approval. See Bid Ref # 426

I hereby certify that the work or supplies above specified are necessary for stock or use in this department.

Department Rec 30

St. R. Thayer 3/24/77 F.O.B. Delivered K.C.

Dept. Head _____ Charge Light _____ WATER _____

Bed Ref # 476 Office Supplies

ITEM	QTY.	EST. DESCRIPTION
1.	50	Accopress Binders, 11 x 8 1/2, side openings NPS 2507
2.	40	Accopress Binders, 11 x 8 1/2, end opening DFS 1704
3.	80	Accopress Binders, legal size, end opening, red, with 3" capacity
4	40	Wilson Jones 14-141in Nylon Prong Binders, 14-7/8 x 11 sheet
5.	40	Three-Ring, Loose-leaf, hard cover with cloth hinge, binders, Rogers 4345-14
6.	24 tubes	Pentel Presser Refills
7.	10	National 63-161, 9 1/4 x 6 Binders Sub. W.J. 164-12B
8.	10	National 64-261, 9 1/4 x 6 Three Ring Black Binders, Sub. Rogers 3329-12
9.	10	National 87-784 Black, Hard Cover, Three-ring Binders
10.	10	Wilson Jones 145-40, 8 1/4 x 5 1/2 ring binders, Sub. Rogers 1345-40
11.	10	Rogers 4345-10, 8 1/4 x 5 1/2 Loose leaf binders stiff back, three ring
12.	10	Rogers 1344-14L, 11 x 8 1/2 Three Ring Binders
13.	10	Rogers 1349-44, three hole, black hard cover Binders
14.	4	Borum & Pease 1471 Roll Books 14 1 1/4 x 9 1/4, with 150 pages
15.	10	National Account Books, 37-331, or Borum and Pease 67-1/8, 150 pages
16.	100	National 46-577 Money receipt books, 50 leaves, Sub. Wilson Jones 51607
17.	150	Stone Notebooks, 36-746, Sub Wilson Jones 1115U
18.	20 bx.	Blue Manuscript Covers, 9 x 15 1/2, 100 per box, Eaton 225
19.	1H	Slider Back Report Covers - Clear

Business Equip Qtd. O.K. Bond			Duplicating Equip Qtd. O.K. Bond			Ships. And Qtd. O.K. Bond			Graphi. Ch. Qtd. O.K. Bond			Standard Station Qtd. O.K. Bond		
UNIT	EST.	TOTAL	UNIT	EST.	TOTAL	UNIT	EST.	TOTAL	UNIT	EST.	TOTAL	UNIT	EST.	TOTAL
PRICE	Net 30		PRICE	Net 30		PRICE	Net 30		PRICE	Net 30		PRICE	Net 30	
	8-8490			8-8491			8-8492							
(52)	26.00		(52)	26.00		(29)	28.50					4.04	20.00	
(62)	24.80		(63)	25.00		(75)	30.00							
(75)	60.00		(78)	62.40		(92)	73.60							
1.54	61.60		(1.42)	56.80		1.55	62.00							
2.50	100.00		(2.29)	91.60		2.40	96.00							
.29	6.76		(.20)	4.80		.32	7.20							
1.59	15.90		(1.40)	14.50		2.10	21.00							
2.37	23.70		(2.18)	21.80		3.48	34.80							
9.19	91.90		9.20	92.00		(8.79)	87.90							
4.62	46.20		4.24	42.40		(4.25)	42.50							
2.50	25.00		(2.29)	22.90		2.40	24.00							
5.62	56.20		5.04	50.40		(4.87)	48.70							
3.37	33.70		3.10	31.00		(2.98)	29.80							
8.25	35.00		(7.44)	29.76		9.40	33.60							
4.37	43.70		4.27	42.70		(4.20)	42.00							
.56	56.00		(.245)	24.50		.36	36.00							
.29	73.50		(.29)	32.50		.35	52.50							
3.10	62.00		(2.89/4)	57.00		3.64/4	72.80							
.15	150.00		(.165)	115.00		.13	130.00							

4-3-72 Paper white
388 43.70
Himbury - Clerk
3.77 55.40

			Business Equip.		Dandabday Bros.		Shree		Shaphi		19.2.11		Stanford Station	
ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
20.	500	#1128 Duo-Tang Covers, Light Blue with Pockets on both covers	1.20	100.00	1.66	83.00	1.20	100.00						
21.	1000	#1258 Duo-Tang Covers, Green, Gray, Red Light Blue, and Dark Blue	1.15	150.00	1.26	126.00	1.15	150.00						
22.	12 set	Drawer Frames 8 1/2 x 11	1.89	22.68	1.72	20.64	2.24	26.88						
23.	12 sets	Drawer Frames 8 1/2 x 14	1.94	23.28	1.88	22.56	2.45	29.40						
24.	6000	8 1/2 x 11, 1/3, 1/5, or straight cut file folders, heavy manila	3.16/m	189.60	3.09/m	185.40	3.00/m	180.00						
25.	1400	Legal size file folders, 1/3, 1/5, or straight cut, Manila	4.41/c	57.54	3.60/c	50.40	3.98/c	55.72						
26.	10 bx.	Pendaflex Folders 8 1/2 x 11 Hanging	4.50	45.00	3.29/c	32.90	4.15/c	41.50						
27.	10 bx.	Pendaflex Folders 8 1/2 x 14 Hanging	5.20	52.00	3.98/c	39.80	4.80/c	48.00						
28.	150	1524E Redrope file pockets, letter size	.50	25.00	.445	66.75	.48	72.00						
29.	70	1526E Redrope vertical file pockets	.58	40.60	.52	36.40	.56	39.20						
30.	700	#1514C, 11-3/4 x 9 1/2 vertical file pockets	.42	294.00	.37	259.00	.40	280.00						
31.	150	#1516C, Legal size Pronto file pockets	.51	76.50	.45	67.50	.49	73.50						
32.	50	#1536G Redrope legal size file pockets with 5 1/2" expansion	.69	34.50	.61	30.50	.65	32.50						
33.	6	Webster Collegiate 7th Edition Dictionary	7.22	43.32	6.94	41.64	8.21	49.26						
34.	5000	Sub. 20, size 2-7/16 x 4-5/16 Manila coin envelopes, with end flap	6.00/m	30.00	6.07/m	30.35	7.00	35.00						
35.	100	Sub. 20, 9 x 12 White Catalogue Env.	3.62/c	362.00	3.60/c	360.00	4.50	450.00						
36.	500	Sub. 32, 7 1/2 x 10 1/2, glazed Kraft Klasp Envelopes	3.93/c	19.65	3.87/c	19.35	4.25/c	21.25						
37.	1000	Sub. 32, 10 x 13 Glazed Kraft Klasp Envelopes	5.19/m	51.90	5.30/c	53.00	5.90	59.00						
38.	1000	Sub. 32, 11 1/2 x 14 1/2 Glazed Kraft Klasp Envelopes	6.57/m	65.70	6.56/c	65.60	8.40	84.00						
39.	1000	Sub. 32, 12 x 15 1/2 Glazed Kraft Klasp Envelopes	6.87/m	68.70	7.06/c	70.60	8.90	89.00						
40.	1600	Sub. 32, 6 x 9 Glazed Kraft Klasp Env.	3.17/c	50.72	3.15/c	50.40	3.95/c	63.20						
41.	1000	Sub. 32, 10 x 15 Glazed Brown Kraft without clasp, square and round	6.50/m	65.00	6.48/c	64.80	7.00	70.00						

QTY.	EST.	DESCRIPTION
1.	500	9 1/2 x 14 1/2 Manila Envelopes, with clasp
1.	500	10 x 15 Manila Envelopes with clasp
1.	8000	9 x 12 Brown Clasp Envelopes
1.	2 gr.	Wonder Rulers Assorted Colors
1.	30 sets	4 x 6 Plastic tabbed card guides, Buff-Alphabetical
1.	30 sets	5 x 8 Plastic tabbed card guides, Buff-Alphabetical
1.	30 sets	Smead 1151-25, 11 x 8 1/2 Pressboard file guides, metal tabbed.
1.	15 sets	Smead 2151-25 Alphabetized Green Pressboard file Dividers, Legal size, Sub. Barkley 215-25-1
1.	10 sets	Smead 515-25, 3 x 5 Alphabetical Card Guides, Sub. Barkley 515-25
1.	10 sets	Smead 5151-25 3 x 5 Alphabetical card guides, metal tabbed, Sub. Barkley 515-25-1
1.	20 sets	Smead 625-25, 4 x 6 Buff Guides, Alphabetical, Sub. Barkley 675-25
1.	10 box	1/5 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575
1.	10 box	1/3 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 573
1.	10 box	1/3 cut, 4 x 6 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 673
1.	10 box	1/5 Cut, 4 x 6 Card Guides, Plain Blank tab, Buff, 100 per box
1.	10 box	1/3 cut, 5 x 8 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 873
1.	10 sets	Smead 6151-25, 4 x 6 Alphabetical metal tabbed file guides, Sub. Barkley 615-25-1
1.	300	1534 -G File Pockets

Bureau Equip.		Doubleday Bros.		Shup		Chaplin		Standard	
UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
6.00/c	30.00	5.99/c	29.90	7.50/c	37.50				
6.37/c	31.85	6.35/c	31.75	8.25/c	41.25			7.14/c	35.70
43.00/m	344.00	4.28/c	343.40	51.00/m	408.00			45.20/m	361.60
30.60	61.20	33.07/gr	66.14	42.30/gr	84.60			22.94/gr	45.88
1.67	33.10	1.30/pt	39.00	1.32	39.60				
1.31	39.30	1.48/pt	44.40	1.79	53.70				
4.69	140.70	4.76/pt	142.80	6.15	184.50			4.2 In. given on Date. revised	4.99 149.40
5.82	87.30	5.74/pt	86.10	7.35	110.25				
41	410	6.11/pt	6.10	1.84	8.40				
3.19	31.90	2.84/pt	28.40	3.75	37.50				
.59	11.80	50/c	12.00	1.69	13.80				
1.15	11.50	80/c	8.00	1.36	13.60				
1.15	11.50	80/c	8.00	1.36	13.60				
1.60	16.00	118/c	11.80	2.10	21.00				
1.60	16.00	118/c	11.80	2.10	21.00				
2.40	24.00	206/c	20.60	3.05	30.50				
3.45	34.50	317/c	31.70	4.00	40.00				
.60	180.00	1.51	153.50	.57	171.00			above	4.37 136.10

ITEM	EST. QTY.	DESCRIPTION
60.	20 sets	5 x 8 Alphabetical, metal tabbed press-board file guides, sub. Barkley 015-25-1
61.	7000	3 x 5 White ruled cards, #110 Index
62.	3000	4 x 6 White ruled cards, #110 Index
63.	3000	5 x 8 White ruled cards, #110 Index
64.	5000	6 1/2 x 11 National 14-201 White Paint Ruled, Thru-rim filler paper
65.	30	National 45-604 Analysis pads, Sub. Wilson Jones 7204
66.	30	National 45-607 Analysis Pads, Sub. Wilson Jones 7207
67.	20	Wilson Jones G7214D Analysis Pads
68.	40	National 45-608 Analysis Pads, Sub. Wilson Jones 7208
69.	75	Wilson Jones 7513 Analysis Pads
70.	10	G7608N Wilson Jones Analysis Pads
71.	10	National 45-104 Analysis Pads, Sub. Wilson Jones 7604
72.	70 dz.	6 1/2 x 11 Letter size ruled pads, yellow white #59-0250
73.	100 dz.	6 1/2 x 14 Legal ruled pads, yellow white
74.	100 dz.	6 1/2 x 11 Legal ruled pads, yellow, white #59-1200
75.	1 gr.	5 x 8 Legal pads - Canary
76.	1 gr.	5 x 8 Legal pads - White
77.	600	6 1/2 x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga.
78.	30	W. J. Columnar Pads #G7205
79.	600	Wilson Jones Columnar 10-3 sheets, 9 1/2 x 11 7/8

Business Equip

UNIT PRICE EST. TOTAL

Doubleday Bros.

UNIT PRICE EST. TOTAL

Shree

UNIT PRICE EST. TOTAL

Chaplin

UNIT PRICE EST. TOTAL

Standard Stationery

UNIT PRICE EST. TOTAL

3.85	77.00	3.47	69.40	4.50	90.00				
3.60/m	18.20	2.35/m	15.25	2.35/m	16.45			1.94/m	13.58
4.22/m	12.66	3.89/m	11.67	4.18/m	12.54			5.04/m	9.12
6.38/m	19.14	6.17/m	18.51	6.40/m	19.20			5.71/m	15.57
9.23/m	46.65	8.44/m	43.20	9.60/m	48.00				
1.15	34.50	1.95	28.50	1.12	33.60				
1.15	34.50	1.95	28.50	1.12	33.60				
1.15	22.00	1.95	19.00	1.12	22.40				
1.15	46.00	1.95	38.00	1.12	44.80				
2.25	168.75	1.91	143.25	2.30	172.50				
1.40	14.00	1.65	11.50	1.41	14.10				
.90	9.00	1.79	7.90	.87	8.70				
2.70/dz.	189.00	2.38/dz.	166.60	2.80/dz.	196.00			3.44	240.30
4.15/dz.	415.00	3.63/dz.	363.00	4.10/dz.	410.00			4.31	431.00
3.63/dz.	363.00	3.07/dz.	307.00	4.05/dz.	405.00			3.44	344.00
1.84/dz.	23.28	1.74/dz.	20.88	2.00/dz.	24.00			2.49	24.90
1.94/dz.	23.28	1.74/dz.	20.88	2.00/dz.	24.00				
.07	42.00	1.05	33.00	.06	36.00			.041	24.60
1.16	34.80	1.95	28.50	1.17	35.10				
5.30	31.80	4.51/c	22.06	4.85/c	29.10				

73.4.4.4

Reason

Reason

Reason

EST. QTY.	DESCRIPTION	Business Equip.		Doubleday Bi.		Shrep		Shraplin		Standard Stationery	
		UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
60	Ko-Rec-Type, all colors	.70	42.00	x .60	36.00	.70	42.00	43	35.00	white - animal	
20	Ko-Rec-Type, for Errors	.70	14.00	x .60	12.00	.70	14.00	43	26.00	41	8.20
50 lbs.	Misc. Rubber Bands, size 10, 14, 16, 19, 22, 62 and 84	1.77	88.50	x 1.48/100	74.00	1.55	77.50			1.31	65.50
16	Weis #35 File Boxes, Sub. Hodges #1035	2.50	40.00	x 1.97/100	31.52	3.37	53.92				
16	Weis #46 Storage Boxes with follow black for 4 x 6 cards, Sub. Hodges #1046	2.78	44.48	x 2.20	35.20	2.60	41.60				
10	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 Cards	4.44	44.40	4.42	44.20	4.39	43.90				
20	Weis #846 WG, Gray Metal File Boxes, for 4 x 6 Cards	5.22	104.40	5.20	104.00	5.10	102.00				
20	#523 - 3 x 5 File Boxes 3" Deep	1.99	39.80	x 1.96	39.20	2.04	40.80				
10	Weis #858 WG, Gray Metal File Boxes, for 5 x 8 Cards	6.00	60.00	5.98	59.80	5.85	58.50			#859 - 1/2	40.30
20	1210L Pronto File, Letter size with metal front drawer type	7.09	141.80	x 6.84	136.80	7.60	152.00				
16	1510L Pronto Files, legal size with metal front drawer type	9.00	144.00	x 5.73	139.68	10.90	174.40				
20	#2 Liberty Storage Boxes	1.65	33.00	x 1.32	26.40	1.50	30.00			1.37	27.40
60	#11 Liberty Storage Boxes	2.10	126.00	x 1.69	101.40	1.95	117.00			1.74	104.80
50	#12 Liberty Storage Boxes	2.35	117.50	x 1.86	93.00	2.18	109.00			2.07	103.50
50	#15 Liberty Storage Boxes	1.79	89.50	x 1.43	71.50	1.64	82.00			1.83	91.50
20	#18 Liberty Storage Boxes	1.65	33.00	x 1.33	26.60	1.50	30.00			1.37	27.40
30	6 x 9 Clipboards, #203	.52	15.60	x .45	13.50	.60	18.00				
30	Letter size clipboards	.55	16.50	x .47	14.10	.70	21.00				
40	Legal Size Clipboards	.54	21.60	x .43	17.20	.75	30.00				
100	#1 Paper Clips	1.24/101	62.20	x 1.64/101	49.20	1.59/101	45.00				
24 bx.	#1 Paper Clips (12 to box)	.49	11.76	x .31/12	7.44	.49/12	10.80				
100	#3 Paper Clips, 7/8" long	1.24	6.20	x 1.64/101	6.56	1.50/101	6.00				
100	Jumbo Paper Clips, 2" Long	5.84/11	10.00	x 4.83/11	9.66	5.00/11	10.00				

ITEM	EST. QTY.	DESCRIPTION
03.	4 dz.	Magnetic Clips with 1 1/4" Clamp Hunt PE 2026, or equivalent
04.	24	Magnetic Paper Clip Holders
05.	4 dz.	Magnetic clips with 2 1/4" Clamp Hunt PE 2027 or equivalent
06.	8 dz.	#2 Binder clip-clamps
07.	4 dz.	#5 Binder Clip-clamps L.E.B.
08.	4 dz.	#10 Binder Clip-Clamps
09.	50	#1 Stamp Pads, Black & Red
10.	20	#2 Stamp Pads, Black & Red
11.	50	1/4" Scotch Tape Dispensers, H-126
12.	50	3/4" Scotch Tape Dispensers, H-127
13.	6.	C-20 Tape Dispensers
14.	4 dz.	#100 Pink Pearl Erasers
15.	10 dz.	#7099D AW Faber Eraser Sticks, with Brush Sub. Venus
16.	2 gr.	Pencil Tip Wedge Erasers
17.	4 dz.	#211 Art Gum Erasers
18.	6 dz.	#7077B Erasers
19.	2 dz.	#400 Eberhard Faber Pink Pearl Erasers
20.	2 dz.	#1207 Eberhard Faber Erasers
21.	4000	#3 Round Head Brass Fasteners
22.	8 Lx.	#22 Acco Fasteners, 50 per box
23.	6	#217A, Accordion or expanding files, letter size alphabetized
24.	10 dz.	Parr Swingline Finger tips, size 11, 11 1/2, 12, 13 and 13A
25.	6	Liberty 876, 7 x 9 1/2 metal copy holder
26.	20 Lx.	Push Pins Assorted Colors
27.	60	Two-Section, Letter size, desk trays, gray #1600 Eldon

Quorum Corp		Doubleday Bros.		Shur		Snyder's		Standard Station	
UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
3.00/dz.	12.00	3.00/dz.	12.00	3.00/dz.	12.00				
.93	22.32	1.70	16.80	.75	18.00				
4.28/dz.	17.12	4.26/dz.	17.04	4.28/dz.	17.12				
.64	5.12	.62/dz.	4.96	.60/dz.	4.80			EPK	
.97	3.88	.95/dz.	3.80	.95/dz.	3.80			EPK	2.81
2.34	9.36	2.32/dz.	9.28	2.15/dz.	8.60			EPK	2.63
.78	39.00	.70	35.00	.75	37.50			EPK	2.31
1.08	21.60	.89	19.80	1.04	20.80			EPK	2.09
.28	14.00	.24	12.00	.29	14.50			EPK	1.11
.28	14.00	.24	12.00	.29	14.50			EPK	1.11
4.28	25.68	3.82	22.92	4.85	29.10			EPK	1.11
1.95	7.80	1.82/dz.	7.28	1.95/dz.	7.80			EPK	1.11
2.70	27.00	2.53/dz.	25.30	2.55/dz.	25.50			EPK	1.11
4.05	9.10	3.22/dz.	6.44	3.50/dz.	7.00			EPK	1.11
2.42	9.68	1.67/dz.	6.68	2.25/dz.	9.00			EPK	1.11
2.70	16.20	2.53/dz.	15.18	2.55/dz.	15.30			EPK	1.11
2.55	15.10	2.13/dz.	4.26	2.55/dz.	5.10			EPK	1.11
2.59	5.18	3.57/dz.	5.14	2.55/dz.	5.10			EPK	1.11
7.85	31.40	6.58/dz.	26.32	7.55/dz.	28.60			EPK	1.11
1.49	11.92	1.22/dz.	9.76	1.41/dz.	11.52			EPK	1.11
3.99	23.94	3.30	19.80	3.50	21.00			EPK	1.11
1.33	13.30	1.30/dz.	9.90	1.15/dz.	11.50			EPK	1.11
1.50	9.00	1.30	7.99	1.41	8.44			EPK	1.11
2.45	9.00	1.36/dz.	27.20	3.50/dz.	7.00			EPK	1.11
3.57	214.20	1.53	91.80	3.30	198.00			EPK	1.11

ITEM	EST. QTY.	DESCRIPTION	Business Equip.		Doubleday Buss.		Shelf		Graphite		Standard Station	
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
128.	4 ct.	31205 Dennison gummed labels, 4 1/16 x 1 3/4, 12 small boxes per carton	3.15	12.72	3.78	15.12	4.50	18.00				
129.	4 ct.	31208 Dennison gummed labels, 4 x 2 1/2, 12 small boxes per carton	3.18	12.72	3.78	15.12	4.50	18.00			2.93/ct.	11.72
130.	2 dz.	Smead Spi-Roll labels, Cherry, Blue, & Buff	6.69	13.38	5.74/dz.	11.48	6.00/dz.	12.00			5.09	10.18
131.	4 ct.	30201 Dennison labels, 12 small boxes per carton	3.18	12.72	3.08	12.32	4.50	18.00			2.93/ct.	17.58
132.	6 ct.	31209 Dennison labels, gummed, 3 x 5, 12 small boxes per carton	3.18	19.08	3.78	22.68	4.50	27.00				
133.	40 Pkg.	Labels, Avery Self-Adhesive, unprinted 5-6432.	1.50	60.00	1.44/pkg	41.60	1.39/pkg	55.60				
134.	40 Pkg.	Labels, Avery Self-adhesive, unprinted 5375	1.50	60.00	1.44/pkg	41.60	1.46/pkg	58.40				
135.	6	"Cavalier" List-finders, complete	1.92	52.80	1.18/pkg	46.40	9.05	54.30				
136.	8	List Finders refills, Cavalier Model	10.00	60.00	9.31	55.86	1.74	13.92			1.49	11.84
137.	10	Notes list finders, "Director" Model complete	1.95	15.60	1.78	14.24	5.50	55.00				
138.	8	List finders refills, Director Model	6.00	60.00	5.70	57.00	1.74	13.92				
140.	6 bx.	3631 Carter's purple ditto masters, 8 1/2 x 11, Sub. Allied.	1.95	15.60	1.78	14.24	4.98	29.88				
141.	30 dz.	Felt-tipped markers; pencil type, Estabrook, various colors, Sub. Dri-Mark PR & PPR	4.12	24.72	4.14/dz.	24.84			Graphite 200 12/16.		1.68	32.40
142.	30 dz.	Markers, All-rite fine line, sprite orange	3.80	114.00	3.80/23/dz.	66.90	3.80/dz.	114.00	1.30	39.00	1.68	32.40
143.	24	Sterling Master Envelopes, Moistened (Plastic tube with sponge)	2.57	77.10	3.53/23/dz.	66.90	2.94/dz.	88.20	1.20	36.00	1.68	32.40
144.	40 gr.	Black lead pencils, Ticonderoga #2, 2 1/2, & 3	3.74	81.60	2.23	52.80	1.25	60.00				
145.	50 dz.	Eagle Veri-Thin pencils, with erasers, various colors	9.60	384.00	2.97/33/dz.	65.61	1.41/dz.	74.50				
146.	20 dz.	Eagle Veri-Thin pencils, without erasers, various colors.	1.44	72.00	1.38/dz.	64.00	1.41/dz.	74.50				
147.	8 dz.	A.W. Faber-Castell Drawing pencils 2H & 3H	1.44	28.80	1.38/dz.	25.60	2.39/dz.	23.60				
148.	60 dz.	All-Rite Office rulers, extra fine line, #522, #542, colors Red, Blue & Black	2.95	20.40	2.33/dz.	18.80	2.33/dz.	145.80				

ITEM	EST. QTY.	DESCRIPTION
149.	60 dz.	S54E Med. All Rite Pens
150.	1 gr.	#207 Magic Marker - All Colors
151.	4 dz.	Universal refills for ball point pens, medium point, Blue, Black and Red
152.	4	#501H Shaeffer Pen Sets
153.	10	#501H Shaeffer Pens Only
154.	60 dz.	Bic Pens, Medium Point
155.	60 dz.	Bic Pens, Fine Point
156.	4 dz.	Papermate Pens, refillable Ball Point
157.	36	Pental Sharp 5 Eversharps
158.	30 tube	Pental Lead for Sharp 5 pencils
159.	4 dz.	Dri-Mark Nylon Tip Pens, Various Colors
161.	20	Medium priced metal letter openers
162.	2 ct.	#2 Dennison gummed reinforcements, 72 boxes to a carton
163.	24	12" Wood Ruler, with double metal edge
164.	24	15" Wood ruler, with double metal edge
165.	24	18" Wood ruler, with double metal edge
166.	20	10" straight scissors, medium priced
167.	20	84 Swingline staplers, pearl gray
168.	50 bx.	Staples for 84 Swingline Staplers
169.	10 bx.	Ace #700 undulated staples
170.	6	#702 Ace Clipper Staples
171.	40	Ace Standard #600 Staple removers
172.	20	Pencil sharpener, Beaton 1068, self-feed beige color, vacuum base
173.	5000	#50 Manila Tags, 4 3/4 x 2 1/8
174.	2000	HR33 White Tags
175.	500	HR33 White Tags

Business Equip

UNIT PRICE EST. TOTAL

Doubleday Bros.

UNIT PRICE EST. TOTAL

Shur

UNIT PRICE EST. TOTAL

Graph

UNIT PRICE EST. TOTAL

Standard State

UNIT PRICE EST. TOTAL

2.17	130.20	122.11	44 dz.	105.20	189.42	113.40	94	59.40	98	58
27.53	32.55	27.50	94	27.50	38.88	38.88	4207	Graph 600 pens	20.49	20.49
3.29	15.16	3.54	94	13.92	3.50	12	14.00			
4.99	19.96	4.47	8	19.92	4.99	19.96				
1.50	15.00	1.58	15.80	1.95	19.50					
1.94	116.40	1.44	12 dz.	96.40	1.99	119.40	2.89	59.40	1.88	49
2.23	135.00	1.89	144 dz.	113.40	2.35	141.00	89	59.40	9.14	49
7.55	30.20	5.28	12	21.12	8.23	32.92				
1.49	53.64	2.06	24	16	2.08	24.88				
4.9	14.20	5.9	18	17.70	4.9	14.70	Graph 200	1.11	1.11	
8.04	12.16	3.02	40	12.08	3.50	14.00	1.20	4.80	1.19	4.76
4.0	8.00	2.31	6	6.20	3.7	7.40			1.29	5
9.87	19.74	9.90	kr	19.98	14.60	29.20			11.52	23
.36	8.64	2.3	6	6.00	3.0	7.20			2.57	6.1
4.5	10.80	3.30	7	7.20	3.39	9.36			3.27	23
5.2	12.00	3.44	8	9.16	4.5	10.80			3.27	9
3.35	16.20	2.45	49	49.00	3.05	61.00			1.23	24
8.45	149.00	99	14.40	98.00	8.10	162.00	78	31.44	2.89	57
6.2	31.00	4.44	94	22.00	6.04	30.00	8.06	67.20	2.89	57
1.33	13.30	1.15	14	11.50	1.20	14	8.06	67.20	2.89	57
6.33	36.78	5.47	32	32.94	5.70	34.20	8.06	67.20	2.89	57
5.8	23.20	5.0	20	20.00	5.7	20.40	8.06	67.20	2.89	57
4.28	85.60	5.12	100	40	6.10	122.00			9.7	9
6.64	33.20	6.31	10	31.55	6.55	32.75			2.28	11.1
18.64	37.28	17.88	20	35.78	20.14	40.00				
2.49	12.45	2.18	10	10.90	2.30	11.50				

Ultimate - 700
900 King Leggett 66/67

H	EST. QTY.	DESCRIPTION	Business Equip		Double Duty Bros.		Shurt		Shaphi 12-1-11		Standard Station	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
18		Hodge Rio Boxes #1050	3.40	61.20	2.49	44.82	3.29	61.02				
20 bx.		Large thumb tacks, #4, 100 per box	.48	9.60	37/100	7.40	39/100	7.80			at W H	
4 rls.		#710 Scotch Tape, 2" wide x 72 yds. black pressure	2.26	29.04	8.59	34.32	4.95/pl.	19.80			3.39	6.7
80		#810 Mending Tape, 1/4" x 1296"	.25	60.00	.72	57.60	76/pl.	40.80			2c Page	
60		#810 Mending Tape 3/4" x 100" with Dispenser	.33	19.80	.29	17.40	39/pl.	23.40			574	41.92
150		#810 Mending Tape, 3/4" x 1296"	.99	148.50	.94	141.00	1.00/pl.	150.00			2c Page	
20		#810 Mending Tape 3/4" x 2592"	1.25	35.00	1.69	33.80	1.25/pl.	35.00			62	96.00
70		#600 Scotch Tape, 1/4" x 1296"	.55	38.50	.50	35.00	55/pl.	38.50			1.34	36.80
50		#600 Scotch Tape, 3/4" x 1296"	.74	37.00	.67	33.50	74/pl.	37.00			2.54	12.70
20		#600 Scotch Tape, 3/4" x 2592"	1.17	23.40	1.07	21.40	1.17/pl.	23.40			334	16.80
50		#230 Scotch Brand Drafting Tape, 3/4" x 60 yards roll	1.37	68.50	1.32	66.00	1.37/pl.	68.50			61	13.30
30		#230 Scotch Brand Drafting Tape, 1" x 60 Yard Rolls	1.29	53.70	1.82	54.60	1.23/pl.	51.60			454	22.70
100ft.		Magnetic Tape - 1/4" Wide	.22	22.00	20/44	20.00	7c	20.00			588	17.64
40 rls.		1/4" Wide Dymo Tape, Black, Blue, Green & Brown	.55	22.00	.46	19.40	65/pl.	26.00			7c	20.00
40 rls.		3/8" Wide Dymo Tape, Black, Blue, Green & Brown	.68	27.20	.59	23.60	83/pl.	32.80			43	17.20
20 rls.		1/4" Dymo Tape, Assorted Colors	.90	18.00	.76	15.20	1.05/pl.	21.00			44	17.60
1 dz.		Engr. Scales & Cases (3 sided)	14.88	14.88	1.19	14.28	7c	20.00			42	9.00
30 bx.		1" Clear Index Tabbing, 5 ft. per box	.65	19.50	63/100	19.90	65/pl.	19.50				
20 bx.		Index Tabs, various colors, #381, 382, 383, 385 and 387, 5 ft. per box	.65	13.00	63/100	12.60	65/pl.	13.00				
24 rls.		#800, 3/4" x 60 yd., Filament tape, Scotch Brand	2.43	58.32	2.41	57.84	2.44/pl.	59.76			422	13.66
12		#10 Polished Cotton Twine 1/8 Balls	1.28	15.36	.88	10.56	1.15	13.80			26.40	3.38
12		24 lb. Cones of 20 Ply Cotton Twine	6.31	75.72	5.99	71.64	7c	20.00			1.39	16.68
30		10 x 24 Green Desk Pad Blotters	.15	4.50	.11	3.30	.15	4.50			5.89	10.68

ITEM	EST. QTY.	DESCRIPTION	Business Equip.		Doubleday Bros.		Shrop		Chaplin		Stewart Stationery	
			UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
99.	50	19 x 24 Desk Pads, Green 21403	1.84	92.00	1.76	88.00	1.80	90.00			1.48	74.00
00.	100	19 x 24 Acetate Desk Pad Covers, .0075 thick	.50	50.00	.48	48.00	.60	60.00				
01.	10	Rubber Pads for Under Typewriters	1.63	16.30	.83	8.30	1.25	12.50			1.07	10.70
02.	6	XG-403CR, 1" Clipper type paper punches	.81	4.86	.59	3.54	.69	4.14			.49	2.94
03.	50	Shoad 81075G Expanding Wallets	.88	44.00	.79	39.50	.86	43.00			.58	29.00
04.	2 grs.	Pentel Rolling Riter Assorted Colors	68.10/gal.	136.20	75.23/gal.	150.46	79.00/gal.	158.00	37.36	54.72		
05.	30 gal.	Ditto Fluid, in 1 Gallon Jug	7.50	225.00	7.48/gal.	224.40	3.99/gal.	119.70				
06.	40	Blue-Black ink Cartridges	.33	13.20	.24	9.60	.34	13.60			.33	13.20
07.	20	Stamp Pads ink, in 14 oz. Bottles black & red	.48	9.60	.47	9.40	.50	10.00				
08.	4 dz.	Carter's Rubber Cement, 4 oz. Bottles, Sub. Ross-Evane	5.81/dz.	23.24	5.14/dz.	20.56	5.44/dz.	21.76			5.00	20.00
09.	10	Empty Pint Jar, with Applicator brush, for Carter's Rubber Cement	2.17	21.70	1.98	19.80	2.10	21.00				
10.	4	Carter's Rubber Cement, in 1 gallon container	5.76	23.04	5.18/gal.	20.72	5.34	21.36				
11.	4	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evane	1.23	4.92	1.10/qt.	4.40	1.95	7.80				
12.	30	Scat Typewriter Cleaner, 2 oz. bottles	.77	23.10	.71	21.30	.95	28.50				
13.	5000	Tag Wire, 12" 1000 per bundle	2.44	12.20	1.74/m	8.70	2.24/m	13.50				
14.	6 ea.	Roll Master Paper Holders	3.55	21.30	2.92	17.52	3.20	19.20				
15.	30	Write-O-Folio Legal Size	2.07	62.10	2.05	61.50	2.50	75.00				
16.	40	Write-O-Folio Letter Size	1.83	73.20	1.84	73.60	2.25	90.00				
17.	1 gr.	Liquid Paper	95.04/gal.	95.04	77.76	77.76	93.61/gal.	93.60	69.12	69.12		
18.	24 bt.	Liquid Paper Thinner	.27	6.48	.25	6.00	.29	6.96	.24	5.76		
19.	10 dz.	Map Tacks, Assorted Colors	1.08	10.80	.95/dz.	9.50	1.00/dz.	10.00				
20.	20 sets	CI-213-B Alice Indexes	.55	11.00	.51/set	10.20	.62	12.40				
21.	15 cans	3M Desk & Office Cleaners	1.24	18.60	1.20	18.00	1.30	19.50				

EST. QTY.		DESCRIPTION	Business Equip.		Doubleday Bros.		Shrex		Shaphi		Standard Station	
UNIT PRICE	EST. TOTAL		UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL	UNIT PRICE	EST. TOTAL
		40 pcs. Pector Board 22" x 28" White	.25	10.00	(.21)	8.40	.30	12.00				
		7 gal. Liquid Padding Compound - Morrill	12.48	87.36	(8.37/gal)	58.59	8.60/gal	60.20				
		5 pkg. G10-B Ledger Sheets	5.23	26.15	(4.51/pkg)	22.55	4.85/pkg	24.25				
		1 gr. Lindy Medium Pens #460N Assorted Colors	45.72/gr	45.72	3.39/44 gr	17.28	42.24/gr	42.24	11.88	11.88		
		12 rls. C R 16 Correction Tape	.52	6.24	(.37)	4.44	.48	5.26			.43	5.16
		10 Paper Spindles	.50	5.00	(.38)	3.80	.60	6.00				
		7 dz. Magic Markers Wide Nib.	4.77	33.39	(4.53/32 dz)	22.72	4.95/dz	34.65	1.68	11.76	1.71	11.97
		20 sets 3 x 5 Plastic Tab Alphabetical Card Guides	.25	15.00	(.67/set)	13.40	.90	18.00				
		4 sets 9" High Metal Bookends	2.58	10.32	(2.58/set)	10.24	2.25	11.00				
		8 sets 5" High Metal Bookends	.68	5.44	(.65/set)	5.20	.75	6.00			6.88	6.50
		10 15" Waste Baskets	1.97	19.70	(1.76)	17.60	1.95	19.50				
		10 12 1/4" Waste Baskets	1.35	13.50	(1.23)	12.30	1.50	15.00				
		40 47-812 Binders	.88	35.20	(.83)	33.20	1.00	40.00				
		18 241-40N Post Binders	7.05	126.90	(6.53)	117.54	8.15	146.70				
		6 LV-219-A Legal Size Accordion File Alphabetical	6.00	36.00	(4.77)	28.62	5.15	30.90				
		70 Indexes 504-40N	1.31	91.70	(1.24)	86.80	1.40	98.00				
		6 dz. Flash 32 Markers	3.09	18.54	(2.71/dz)	13.28	3.18/dz	19.08	1.38	8.28		
		5000 C-35 Rolodex Cards	6.00/m	30.00	(4.11/m)	20.95	5.50/m	27.50				
COMPANY: _____ SIGNATURE: _____			TOTAL \$11,855.37		TOTAL \$9,260.40		TOTAL \$12,223.46		TOTAL \$1,118.78		TOTAL \$5,135.22	
TERMS: _____ DATE: _____					\$16.59							
					\$10,776.78							

426

DATE	CARDS MAILED	BIDS PICKED UP	BIDS MAILED
Office Supplies VENDORS NAME & ADDRESS Office Services			
U. S. Envelope 16 S. Sherman Drive Indianapolis, Ind. 46206			April 25, 1977
Standard Stationary Supply Co 1020 S. Wabash Ave. Chicago, Illinois 60605			April 25, 1977
Wirth Company Inc. 2000 National Ave. Haywood, California 94545			April 25, 1977
S. K. Merchandising Corp. P.O. Box 405 New York, N. Y. 10017			April 25, 1977
Graphi Industries 811 N. Cahuenga Blvd. Los Angeles, Calif.			April 25, 1977
Business Equipment 620 S. Calhoun St. 46802	April 27, 1977		
Boxbergers, Inc. 1220 Webster St.	April 27, 1977		
Lewis & Christen Sup. 1626 S. Calhoun St.	April 27, 1977	May 2, 1977	
Doubleday Bros. 437 East Berry St.	April 27, 1977	April 29, 1977	
O'Reilly Office Supply 2525 W. Jefferson St.		April 28, 1977	

DATE April 25, 1977 CARDS MAILED

BIDS PICKED UP

BIDS MAILED

Office Supplies
VENDORS NAME & ADDRESS
Office ServicesShrex of Ft. Wayne
323 E. Berry Street

April 27, 1977

May 16, 1977

Andrews Service & Supply
1246 Heustis Avenue

April 27, 1977

DEPARTMENT OF PURCHASES
 Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. A. C. Lord 423-7937 DEPARTMENT OF PURCHASES

Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Office Services Department
 One Main Street, Basement, City County Bldg.
 Address Ft. Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing

Time of Bids Wednesday, May 18, 1977 at 2:30 P.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 2460. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.
TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		<u>OFFICE SUPPLIES - July 1, 1977 thru June 30, 1978</u>		
		The enclosed bidders sheets must be properly completed and returned as your bid, along with the properly executed Non-Collusion Affidavit.		
		The award of this bid may be made on either an item by item or on an overall basis, as we determine the most beneficial to the City.		
		The supplies will be shipped only upon issuance of Purchase Orders as the need dictates.		
		Vendors must be able to supply from stock. If requests cannot be filled within seven (7) days, then approval will be required for extended delivery.		
		The Brand Names and Numbers are only intended to be used as a guide for bidders. If alternate is to be quoted it must be equal or better. Please list manufacturer and number on line provided.		
		All Unit Prices are to be extended.		

Bid Bond required ☐ NO ☒ YES 5% of bid Performance Bond ☐ NO ☒ YES
 See instruction item No. 16 on reverse side hereof.
 Terms 5% cash discount if paid within 10 days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid is accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within 10 days from receipt of order.

IMPORTANT ☒

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here

Bruce A. Lord
 Name of Company Bank of America
 Address 1700 E. Michigan
 City Indianapolis, Ind.

Page 1 of 17

Ref. No. 426

Date April 15, 1977

Date wanted 5-18-77

Fund
 Appropriation No. _____

TEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
1.	50	Accopress Binders, 11 x 8 1/4, side openings BFS 2507	<u>.52</u>	<u>26.00</u>
2.	40	Accopress Binders, 11 x 8 1/4, end opening BFS 1074	<u>.62</u>	<u>24.80</u>
3.	80	Accopress Binders, legal size, end opening, red, with 3" capacity	<u>.75</u>	<u>60.00</u>
4	40	Wilson Jones 14-14lin Nylon Prong Binders, 14-7/8 x 11 sheet	<u>1.54</u>	<u>61.60</u>
5.	40	Three-Ring, Loose-leaf, hard cover with cloth hinge, Binders, Rogers 4345-14	<u>2.50</u>	<u>100.00</u>
6.	24 tubes	Pentel Eraser Refills	<u>.29</u>	<u>6.96</u>
7.	10	National 63-161, 9 1/4 x 6 Binders Sub. W.J. 364-12B	<u>1.59</u>	<u>15.90</u>
8.	10	National 64-261, 9 1/4 x 6 Three Ring Black Binders, Sub. Rogers 3329-12	<u>2.37</u>	<u>23.70</u>
9.	10	National 87-784 Black, Hard Cover, Three-ring Binders	<u>9.19</u>	<u>91.90</u>
10.	10	Wilson Jones 345-40, 8 1/4 x 5 1/4 ring Binders, Sub. Rogers 1345-40	<u>4.62</u>	<u>46.20</u>
11.	10	Rogers 4345-10, 8 1/4 x 5 1/4 Loose leaf Binders stiff back, three ring	<u>2.50</u>	<u>25.00</u>
12.	10	Rogers 1344-14L, 11 x 8 1/4 Three Ring Binders	<u>5.62</u>	<u>56.20</u>
13.	10	Rogers 1349-44, three hole, black hard cover Binders	<u>3.37</u>	<u>33.70</u>
14.	4	Borum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages	<u>8.75</u>	<u>35.00</u>
15.	10	National Account Books, 37-331, or Borum and Pease 67-1/8, 150 pages	<u>4.37</u>	<u>43.70</u>
16.	100	National 46-577 Money receipt books, 50 leaves, Sub. Wilson Jones S1607	<u>.56</u>	<u>56.00</u>
17.	150	Steno Notebooks, 36-746, Sub Wilson Jones 1115W	<u>.29</u>	<u>43.50</u> <u>72.50</u> ✓
18.	20 bx.	Blue Manuscript Covers, 9 x 15 1/4, 100 per box, Eaton 225	<u>3.10</u>	<u>62.00</u>
19.	1M	Slider Back Report Covers - Clear	<u>.15</u>	<u>150.00</u>

171.10 ✓

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
20.	500	#1128 Duo-Tang Covers, Light Blue with Pockets on both covers	<u>.20</u>	<u>100.00</u>
21.	1000	#1258 Duo-Tang Covers, Green, Gray, Red Light Blue, and Dark Blue	<u>.15</u>	<u>150.00</u>
22.	12 set	Drawer Frames 8 1/2 x 11	<u>1.88</u>	<u>22.56</u>
23.	12 sets	Drawer Frames 8 1/2 x 14	<u>1.94</u>	<u>23.28</u>
24.	6000	8 1/2 x 11, 1/3, 1/5, or straight cut file Folders, heavy manila	<u>31.614</u>	<u>189.68</u>
25.	1400	Legal size file folders, 1/3, 1/5, or straight cut, Manila	<u>4.11-c</u>	<u>57.54</u>
26.	10 bx.	Pendaflex Folders 8 1/2 x 11 Hanging ²⁵⁻⁵ _{2 1/2 x 1 1/4}	<u>4.50</u>	<u>45.00</u>
27.	10 bx.	Pendaflex Folders 8 1/2 x 14 Hanging ³⁰⁻⁵ _{3 1/2 x 1 1/2}	<u>5.30</u>	<u>53.00</u>
28.	150	1524E Redrope file pockets, letter size	<u>.50</u>	<u>75.00</u>
29.	70	1526E Redrope vertical file pockets	<u>.58</u>	<u>40.60</u>
30.	700	#1514C, 11-3/4 x 9 1/2 vertical file pockets	<u>.42</u>	<u>294.00</u>
31.	150	#1516C, Legal size Pronto file pockets	<u>.51</u>	<u>76.50</u>
32.	50	#1536G Redrope legal size file pockets with 5 1/2" expansion	<u>.68</u>	<u>34.00</u>
33.	6	Webster Collegiate 7th Edition Dictionary	<u>7.22</u>	<u>43.32</u>
34.	5000	Sub. 20, size 2-7/16 x 4-5/16 Manila coin envelopes, with end flap	<u>.600 M</u>	<u>30.00</u>
35.	100	Sub. 28, 9 x 12 White Catalogue Env.	<u>3.62-c</u>	<u>3.62</u>
36.	500	Sub. 32, 7 1/2 x 10 1/2, glazed Kraft Klasp Envelopes	<u>3.93-c</u>	<u>19.65</u>
37.	1000	Sub. 32, 10 x 13 Glazed Kraft Klasp Envelopes	<u>5.110 M</u>	<u>51.10</u>
38.	1000	Sub. 32, 11 1/2 x 14 1/2 Glazed Kraft Klasp Envelopes	<u>6.570 M</u>	<u>65.70</u>
39.	1000	Sub. 32, 12 x 15 1/2 Glazed Kraft Klasp Envelopes	<u>6.875 M</u>	<u>68.75</u>
40.	1600	Sub. 32, 6 x 9 Glazed Kraft Klasp Env.	<u>3.17-c</u>	<u>50.72</u>
41.	1000	Sub. 32, 10 x 15 Glazed Brown Kraft Envelopes, without clasp, gummed end flap	<u>6.500 M</u>	<u>65.00</u>

<u>FLH</u>	<u>EST.</u> <u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT</u> <u>PRICE</u>	<u>EST.</u> <u>TOTAL</u>
42.	500	9 1/4 x 14 1/2 Manila Envelopes, with clasp	<u>6.00-c</u>	<u>30.00</u>
43.	500	10 x 15 Manila Envelopes with clasp	<u>6.37-c</u>	<u>31.85</u>
44.	8000	9 x 12 Brown Clasp Envelopes	<u>43.00M</u>	<u>344.00</u>
45.	2 gr.	Wonder Ritters Assorted Colors	<u>30.60</u>	<u>61.20</u>
46.	30 sets	4 x 6 Plastic tabbed card guides, Buff-Alphabetical 42C56	<u>1.07</u>	<u>32.10</u>
47.	30 sets	5 x 8 Plastic tabbed card guides, Buff-Alphabetical	<u>1.31</u>	<u>39.30</u>
48.	30 sets	Smead 1151-25, 11 x 8 1/2 Pressboard file guides, metal tabbed.	<u>4.69</u>	<u>140.70</u>
49.	15 sets	Smead 2151-25 Alphabetized Green Pressboard file Dividers, Legal size, Sub. Barkley 215-25-1	<u>5.52</u>	<u>82.80</u>
50.	10 sets	Smead 515-25, 3 x 5 Alphabetical Card Guides, Sub. Barkley 575-25	<u>.41</u>	<u>4.10</u>
51.	10 sets	Smead 5151-25 3 x 5 Alphabetical card guides, metal tabbed, Sub. Barkley 515-25-1	<u>3.19</u>	<u>31.90</u>
52.	20 sets	Smead 625-25, 4 x 6 Buff Guides, Alphabetical, Sub. Barkley 675-25	<u>.59</u>	<u>11.80</u>
53.	10 box	1/5 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575	<u>1.15</u>	<u>11.50</u>
54.	10 box	1/3 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box. Sub. Barkley 573	<u>1.15</u>	<u>11.50</u>
55.	10 box	1/3 cut, 4 x 6 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 673	<u>1.60</u>	<u>16.00</u>
56.	10 box	1/5 Cut, 4 x 6 Card Guides, Plain Blank tab, Buff, 100 per box	<u>1.60</u>	<u>16.00</u>
57.	10 box	1/3 cut, 5 x 8 Card Guides, plain blank tab, Buff. 100 per box, Sub. Barkley 873	<u>2.40</u>	<u>24.00</u>
58.	10 sets	Smead 6151-25, 4 x 6 Alphabetical metal tabbed file guides, Sub. Barkley 615-25-1	<u>3.45</u>	<u>34.50</u>
59	300	1534 -G File Pockets	<u>.60</u>	<u>180.00</u>

1147.77
1107.77

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
60.	20 sets	5 x 8 Alphabetical, metal tabbed press-board file guides, sub. Barkley 815-25-1.	<u>3.85</u>	<u>77.00</u>
61.	7000	3 x 5 White ruled cards, #110 Index	<u>2.60</u>	<u>182.00</u>
62.	3000	4 x 6 White ruled cards, #110 Index	<u>4.24</u>	<u>127.20</u>
63.	3000	5 x 8 White ruled cards, #110 Index	<u>6.50</u>	<u>195.00</u>
64.	5000	8 1/2 x 11 National 14-281 White Faint Ruled, Three-ring filler paper	<u>9.33</u>	<u>466.50</u>
65.	30	National 45-604 Analysis pads, Sub. Wilson Jones 7204	<u>1.15</u>	<u>34.50</u>
66.	30	National 45-607 Analysis Pads, Sub. Wilson Jones 7207	<u>1.15</u>	<u>34.50</u>
67.	20	Wilson Jones G7214D Analysis Pads	<u>1.15</u>	<u>23.00</u>
68.	40	National 45-608 Analysis Pads, Sub. Wilson Jones 7208	<u>1.15</u>	<u>46.00</u>
69.	75	Wilson Jones 7513 Analysis Pads	<u>2.25</u>	<u>168.75</u>
70.	10	G7608B Wilson Jones Analysis Pads	<u>1.40</u>	<u>14.00</u>
71.	10	National 45-104 Analysis Pads, Sub. Wilson Jones 7604	<u>.90</u>	<u>9.00</u>
72.	70 dz.	8 1/2 x 11 Letter size ruled pads, yellow white #59-0250	<u>2.70</u>	<u>189.00</u>
73.	100 dz.	8 1/2 x 14 Legal ruled pads, yellow white	<u>4.15</u>	<u>415.00</u>
74.	100 dz.	8 1/2 x 11 Legal ruled pads, yellow, white #59-1280	<u>36.34</u>	<u>3634.00</u>
75.	1 gr.	5 x 8 legal pads - Canary	<u>1.94</u>	<u>23.28</u>
76.	1 gr.	5 x 8 Legal pads - White	<u>1.94</u>	<u>23.28</u>
77.	600	8 1/2 x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga.	<u>.67</u>	<u>40.20</u>
78.	30	W. J. Columnar Pads #G7205	<u>1.16</u>	<u>34.80</u>
79.	600	Wilson Jones Columnar 10-3 sheets, 9 1/2 x 11 7/8	<u>5.30</u>	<u>318.00</u>

1625.56

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
80.	60	Ko-Rec-Type, all colors	<u>70</u>	<u>42.00</u>
81.	20	Ko-Rec-Type, for Errors	<u>70</u>	<u>14.00</u>
82.	50 lbs.	Misc. Rubber Bands, size 10, 14, 16, 19, 32, 62 and 84	<u>177</u> <u>177</u>	<u>58.50</u>
83.	16	Weis #35 File Boxes, Sub. Hedges #1035	<u>2.50</u>	<u>40.00</u>
84.	16	Weis #46 Storage Boxes with follow black for 4 x 6 cards, Sub. Hedge #1046	<u>2.78</u>	<u>44.48</u>
85.	10	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 Cards	<u>4.44</u>	<u>44.40</u>
86.	20	Weis #846 WG, Gray Metal File Boxes, for 4 x 6 Cards	<u>5.22</u>	<u>104.40</u>
87.	20	#523 - 3 x 5 File Boxes 3" Deep	<u>1.98</u>	<u>39.60</u>
88.	10	Weis #858 WG, Gray Metal File Boxes, for 5 x 8 Cards	<u>6.00</u>	<u>60.00</u>
89.	20	1210L Pronto File, Letter size with metal front drawer type	<u>7.07</u>	<u>141.40</u>
90.	16	1510L Pronto Files, legal size with metal front drawer type	<u>9.00</u>	<u>144.00</u>
91.	20	#2 Liberty Storage Boxes	<u>1.65</u>	<u>33.00</u>
92.	60	#11 Liberty Storage Boxes	<u>2.10</u>	<u>126.00</u>
93.	50	#12 Liberty Storage Boxes	<u>2.35</u>	<u>117.50</u>
94.	50	#15 Liberty Storage Boxes	<u>1.79</u>	<u>89.50</u>
95.	20	#18 Liberty Storage Boxes	<u>1.65</u>	<u>33.00</u>
96.	30	6 x 9 Clipboards, #203	<u>.52</u>	<u>15.60</u>
97.	30	Letter size clipboards	<u>.55</u>	<u>16.50</u>
98.	40	Legal Size Clipboards	<u>.57</u>	<u>23.00</u>
99.	30,000	#1 Paper Clips	<u>1.74</u>	<u>52.20</u>
100.	24 bx.	#1 Paper Clamps (12 to box)	<u>44</u>	<u>11.76</u>
101.	4000	#3 Paper Clips, 7/8" long	<u>1.74</u> ^M	<u>6.96</u>
102.	2000	Jumbo Paper Clips, 2" Long	<u>5.00</u>	<u>10.00</u>

1298.80

<u>TMI</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
103.	4 dz.	Magnetic Clips with 1 1/4" Clamp Hunt PE 2026, or equivalent	<u>352.4</u>	<u>12.08</u>
104.	24	Magnetic Paper Clip Holders	<u>93</u>	<u>22.32</u>
105.	4 dz.	Magnetic clips with 2 1/4" Clamp Hunt PE 2027 or equivalent	<u>42.54</u>	<u>17.12</u>
106.	8 dz.	#2 Binder clip-clamps	<u>.64</u>	<u>5.12</u>
107.	4 dz.	#5 Binder Clip-clamps L.E.B.	<u>97</u>	<u>3.68</u>
108.	4 dz.	#10 Binder Clip-Clamps	<u>2.34</u>	<u>9.36</u>
109.	50	#1 Stamp Pads, Black & Red	<u>.78</u>	<u>34.00</u>
110.	20	#2 Stamp Pads, Black & Red	<u>1.08</u>	<u>21.60</u>
111.	50	1/4" Scotch Tape Dispensers, H-126	<u>.28</u>	<u>14.00</u>
112.	50	3/4" Scotch Tape Dispensers, H-127	<u>.28</u>	<u>14.00</u>
113.	6	C-20 Tape Dispensers	<u>4.28</u>	<u>25.68</u>
114.	4 dz.	#100 Pink Pearl Erasers	<u>1.95</u>	<u>7.80</u>
115.	10 dz.	#7099B AW Faber Eraser Sticks, with Brush Sub. Venus	<u>2.70</u>	<u>27.00</u>
116.	2 gr.	Pencil Tip Wedge Erasers	<u>4.05</u>	<u>8.10</u>
117.	4 dz.	#211 Art Gum Erasers	<u>2.42</u>	<u>9.68</u>
118.	6 dz.	#7077B Erasers	<u>2.70</u>	<u>16.20</u>
119.	2 dz.	#400 Eberhard Faber Pink Pearl Erasers	<u>2.55</u>	<u>5.10</u>
120.	2 dz.	#1207 Eberhard Faber Erasers	<u>2.59</u>	<u>5.18</u>
121.	4000	#3 Round Head Brass Fastners	<u>7.85</u>	<u>31.40</u>
122.	8 bx.	#22 Acco Fastners, 50 per box	<u>1.49</u>	<u>11.92</u>
123.	6	R217A, Accordion or expanding files, letter size alphabetized	<u>3.94</u>	<u>23.64</u>
124.	10 dz.	Parr Swingline Finger tips, size 11, 11 1/2, 12, 13 and 13A	<u>1.33</u>	<u>13.30</u>
125.	6	Liberty #76, 7 x 9 1/2 metal copy holder	<u>1.50</u>	<u>9.00</u>
126.	20 bx.	Push Pins Assorted Colors 2 P2C Bx of 20	<u>.45</u>	<u>9.00</u>
127.	60	Two-Section, Letter size, desk trays, gray #1600 Eldon	<u>3.57</u>	<u>214.20</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
128.	4 ct.	31205 Dennison gummed labels, 4 1/16 x 1 3/4, 12 small boxes per carton	<u>3.18</u>	<u>12.72</u>
129.	4 ct.	31208 Dennison gummed labels, 4 x 2 1/2, 12 small boxes per carton	<u>3.18</u>	<u>12.72</u>
130.	2 dz.	Smead Spi-Roll labels, Cherry, Blue, & Buff	<u>6.69</u>	<u>13.38</u>
131.	4 ct.	30201 Dennison labels, 12 small boxes per carton	<u>3.18</u>	<u>12.72</u>
132.	6 ct.	31209 Dennison labels, gummed, 3 x 5, 12 small boxes per carton	<u>3.18</u>	<u>19.08</u>
133.	40 Pkg.	Labels, Avery Self-Adhesive, unprinted S-6432.	<u>1.50</u>	<u>60.00</u>
134.	40 Pkg.	Labels, Avery Self-adhesive, unprinted 5375	<u>1.32</u>	<u>52.80</u>
135.	6	"Cavalier" List-finders, complete	<u>10.00</u>	<u>60.00</u>
136.	8	List Finders refills, Cavalier Model	<u>1.95</u>	<u>15.60</u>
137.	10	Bates list finders, "Director" Model complete	<u>6.00</u>	<u>60.00</u>
138.	8	List finders refills, Director Model	<u>1.95</u>	<u>15.60</u>
140.	6 bx.	3631 Carter's purple ditto masters, 8 1/2 x 11, Sub. Allied.	<u>4.12</u>	<u>24.72</u>
141.	30 dz.	Felt-tipped markers, pencil type, Estabrook, various colors, Sub. Dri-Mark PR & PFR	<u>3.80</u>	<u>114.00</u>
142.	30 dz.	Markers, All-rite fine line, sprite orange	<u>2.57</u>	<u>77.10</u>
143.	24	Sterling Master Envelopes, Moistened (Plastic tube with sponge)	<u>.34</u>	<u>8.16</u>
144.	40 gr.	Black lead pencils, Ticonderoga #2, 2 1/2, & 3	<u>.960</u>	<u>38.40</u>
145.	50 dz.	Eagle Veri-Thin pencils, with erasers, various colors	<u>1.44</u>	<u>72.00</u>
146.	20 dz.	Eagle Veri-Thin pencils, without erasers, various colors.	<u>1.44</u>	<u>28.80</u>
147.	8 dz.	A.W. Faber-Castell Drawing pencils 2H & 3H	<u>2.55</u>	<u>20.40</u>
148.	60 dz.	All-Rite Office riters, extra fine line, #522, #542, Colors Red, Blue & Black	<u>2.91</u>	<u>174.60</u>

1238.00

<u>TEM</u>	<u>EST.</u> <u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT</u> <u>PRICE</u>	<u>EST.</u> <u>TOTAL</u>
149.	60 dz.	S54E Med. All Rite Pens	<u>2.17</u>	<u>130.20</u>
150.	1 gr.	#207 Magic Marker - All Colors	<u>27.55</u>	<u>27.55</u>
151.	4 dz.	Universal refills for ball point pens, medium point, Blue, Black and Red	<u>3.79</u>	<u>15.16</u>
152.	4	#501H Shaeffer Pen Sets	<u>4.99</u>	<u>19.96</u>
153.	10	#501H Shaeffer Pens Only	<u>1.50</u>	<u>15.00</u>
154.	60 dz.	Bic Pens, Medium Point	<u>1.94</u>	<u>116.40</u>
155.	60 dz.	Bic Pens, Fine Point	<u>2.25</u>	<u>135.00</u>
156.	4 dz.	Papermate Pens, refillable Ball Point	<u>7.55</u>	<u>30.20</u>
157.	36	Pental Sharp 5 Eversharps	<u>1.49</u>	<u>53.64</u>
158.	30 tube	Pental Lead for Sharp 5 pencils	<u>49</u>	<u>14.70</u>
160.	4 dz.	Dri-Mark Nylon Tip Pens, Various Colors	<u>3.04</u>	<u>12.16</u>
161.	20	Medium priced metal letter openers	<u>40</u>	<u>8.00</u>
162.	2 ct.	#2 Dennison gummed reinforcements, 72 boxes to a carton	<u>9.87</u>	<u>19.74</u>
163.	24	12" Wood Ruler, with double metal edge	<u>36</u>	<u>8.64</u>
164.	24	15" Wood ruler, with double metal edge	<u>45</u>	<u>10.80</u>
165.	24	18" Wood ruler, with double metal edge	<u>50</u>	<u>12.00</u>
166.	20	10" straight scissors, medium priced	<u>3.35</u>	<u>67.00</u>
167.	20	#4 Swingline staplers, pearl gray	<u>8.45</u>	<u>169.00</u>
168.	50 bx.	Staples for #4 Swingline Staplers	<u>62</u>	<u>31.00</u>
169.	10 bx.	Ace #700 undulated staples	<u>13.30</u>	<u>133.00</u>
170.	6	#702 Ace Clipper Staples	<u>6.13</u>	<u>36.78</u>
171.	40	Ace Standard #600 Staple removers	<u>58</u>	<u>23.20</u>
172.	20	Pencil sharpener, Boston 1068, self-feed Beige color, vacuum Base	<u>42.8</u>	<u>85.60</u>
173.	5000	#5G Manila Tags, 4 3/4 x 2 3/8	<u>664^m</u>	<u>73.20</u>
174.	2000	MR33 White Tags	<u>1864^m</u>	<u>77.28</u>
175.	500	MR35 White Tags	<u>2.49</u>	<u>12.45</u>

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ITEM	QTY.	DESCRIPTION	UNIT	EST.
			PRICE	TOTAL
176.	18	Hodge File Boxes #1058 <i>< 155</i>	<u>3.40</u>	<u>61.20</u>
177.	20 bx.	Large thumb tacks, #4, 100 per box	<u>48</u>	<u>9.60</u>
178.	4 rls.	#710 Scotch Tape, 2" wide x 72 yds. black pressure	<u>72.6</u>	<u>291.4</u>
179.	80	#810 Mending Tape, 1/2" x 1296"	<u>75</u>	<u>60.00</u>
180.	60	#810 Mending Tape 3/4" x 300" with Dispenser	<u>32</u>	<u>19.20</u>
181.	150	#810 Mending Tape, 3/4" x 1296"	<u>99</u>	<u>148.50</u>
182.	20	#810 Mending Tape 3/4" x 2592"	<u>175</u>	<u>35.00</u>
183.	70	#600 Scotch Tape, 1/2" x 1296"	<u>55</u>	<u>38.50</u>
184.	50	#600 Scotch Tape, 3/4" x 1296"	<u>74</u>	<u>37.00</u>
185.	20	#600 Scotch Tape, 3/4" x 2592"	<u>117</u>	<u>23.40</u>
186.	50	#230 Scotch Brand Drafting Tape, 3/4" x 60 yards rolls	<u>1.37</u>	<u>68.50</u>
187.	30	#230 Scotch Brand Drafting Tape, 1" x 60 Yard Rolls	<u>179</u>	<u>53.10</u>
188.	100Ft.	Magnetic Tape - 1/2" Wide	<u>2.2</u>	<u>22.00</u>
189.	40 rls.	1/2" Wide Dymo Tape, Black, Blue, Green & Brown	<u>55</u>	<u>22.00</u>
190.	40 rls.	3/8" Wide Dymo Tape, Black, Blue, Green & Brown	<u>68</u>	<u>27.20</u>
191.	20 rls.	1/2" Dymo Tape, Assorted Colors	<u>90</u>	<u>18.00</u>
192.	1 dz.	Engrs. Scales & Cases (3 sided)	<u>14.88</u>	<u>14.88</u>
193.	30 bx.	1/2" Clear Index Tabbing, 5 ft. per box	<u>65</u>	<u>19.50</u>
194.	20 bx.	Index Tabs, various colors, #381, 382, 383, 385 and 387, 5 ft. per box	<u>65</u>	<u>13.00</u>
195.	24 rls.	#880, 3/4" x 60 yd., Filament tape, Scotch Brand	<u>2.43</u>	<u>58.32</u>
196.	12	#18 Polished Cotton Twine 1/2# Balls	<u>1.28</u>	<u>15.36</u>
197.	12	2 1/2 lb. Cones of 20 Ply Cotton Twine	<u>6.31</u>	<u>75.72</u>
198.	30	19 x 24 Green Desk Pad Blotters	<u>15</u>	<u>4.50</u>

824.12 ✓

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
199.	50	19 x 24 Desk Pads, Green 21403	<u>1.84</u>	<u>92.00</u>
200.	100	19 x 24 Acetate Desk Pad Covers, .0075 thick	<u>.50</u>	<u>50.00</u>
201.	10	Rubber Pads for Under Typewriters	<u>1.63</u>	<u>16.30</u>
202.	6	X6-403CR, 4" Clipper type paper punches	<u>.81</u>	<u>4.86</u>
203.	50	Smead #1075G Expanding Wallets	<u>.58</u>	<u>44.00</u>
204.	2 grs.	Pontel Rolling Riter Assorted Colors	<u>68/c</u>	<u>136.20</u>
205.	30 gal.	Ditto Fluid, in 1 Gallon Jugs	<u>2.50</u>	<u>75.00</u>
206.	48	Blue-Black ink Cartridges	<u>.33</u>	<u>15.84</u>
207.	20	Stamp Pads ink, in 1 1/2 oz. bottles black & red	<u>.48</u>	<u>9.60</u>
208.	4 dz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross- Evans	<u>5.88.4</u>	<u>23.52</u>
209.	10	Empty Pint Jar, with Applicator brush, for Carter's Rubber Cement	<u>2.17</u>	<u>21.70</u>
210.	4	Carter's Rubber Cement, in 1 gallon containers	<u>5.76</u>	<u>23.04</u>
211.	4	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans	<u>1.23</u>	<u>4.92</u>
212.	30	Scat Typewriter Cleaner, 2 oz. bottles	<u>.77</u>	<u>23.10</u>
213.	5000	Tag Wire, 12" 1000 per bundle	<u>2.44</u>	<u>122.00</u>
214.	6 ea.	Roll Master Paper Holders	<u>3.55</u>	<u>21.30</u>
215.	30	Write-O-Folio Legal Size	<u>2.07</u>	<u>62.10</u>
216.	40	Write-O-Folio Letter Size	<u>1.93</u>	<u>77.20</u>
217.	1 gr.	Liquid Paper	<u>7.92.4</u>	<u>79.24</u>
218.	24 bt.	Liquid Paper Thinner	<u>.27</u>	<u>6.48</u>
219.	10 dz.	Map Tacks, Assorted Colors	<u>1.08</u>	<u>10.80</u>
220.	20 sets	Cl-213-8 Aico Indexes	<u>.55</u>	<u>11.00</u>
221.	15 cans	3M Desk & Office Cleaners	<u>12.4</u>	<u>186.00</u>

845.00 ✓

ITEM	QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
222.	40 pcs.	Poster Board 22" x 28" White	<u>2.5</u>	<u>10.00</u>
223.	7 gal.	Liquid Padding Compound - Merritt	<u>12.48</u>	<u>87.36</u>
224.	5 pkg.	G10-8 Ledger Sheets	<u>52.3</u>	<u>261.5</u>
225.	1 gr.	Lindy Medium Pens #460M Assorted Colors	<u>45.12</u>	<u>45.12</u>
226.	12 rls.	C R 16 Correction Tape	<u>52</u>	<u>6.24</u>
227.	10	Paper Spindles	<u>50</u>	<u>5.00</u>
228.	7 dz.	Magic Markers Wide Nib.	<u>477</u>	<u>333.9</u>
229.	20 sets	3 x 5 Plastic Tab Alphabetical Card Guides	<u>75</u>	<u>15.00</u>
230.	4 sets	9" High Metal Bookends	<u>25.8</u>	<u>103.2</u>
231.	8 sets	5" High Metal Bookends	<u>68</u>	<u>544</u>
232.	10	15" Waste Baskets	<u>197</u>	<u>1970</u>
233.	10	12 1/4" Waste Baskets	<u>135</u>	<u>1350</u>
234.	40	47-812 Binders	<u>85</u>	<u>3520</u>
235.	18	241-40N Post Binders	<u>700</u>	<u>12600</u>
236.	6	LV-219-A Legal Size Accordion File Alphabetized	<u>6.00</u>	<u>36.00</u>
237.	70	Indexes 504-40M	<u>131</u>	<u>9170</u>
238.	6 dz.	Flash 32 Markers	<u>309</u>	<u>1854</u>
239.	5000	C-35 Rolodex Cards	<u>6.00</u>	<u>30000</u>

COMPANY: Business Equipment SIGNATURE: Arden Ober

TERMS: net DATE: 5/18/77

TOTAL AMOUNT \$ 11,855.37

115.26

DEPARTMENT OF PURCHASES
 Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. of A. C. Lord 423-7037 DEPARTMENT OF PURCHASES

Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department

or Division Office Services Department

One Main Street, Basement, City County Bldg.

Address Fort Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing

Time of Bids Wednesday, May 18, 1977 at 2:30 P.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 8468. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Page 1 of 17

Ref. No. 426

Date April 15, 1977

Date wanted 5-18-77

Fund

Appropriation No. _____

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Amount
		OFFICE SUPPLIES - July 1, 1977 thru June 30, 1978		
		The enclosed bidders sheets must be properly completed and returned as your bid, along with the properly executed Non-Collusion Affidavit.		
		The award of this bid may be made on either an item by item or on an overall basis, as we determine the most beneficial to the City.		
		The supplies will be shipped only upon issuance of Purchase Orders as the need dictates.		
		Vendors must be able to supply from stock. If requests cannot be filled within seven (7) days, then approval will be required for extended delivery.		
		The Brand Names and Numbers are only intended to be used as a guide for bidders. If alternate is to be quoted it must be equal or better. Please list manufacturer and number on line provided.		
		All Unit Prices are to be extended.		

Did Bond required ☐ NO ☒ YES 5% of Bid Performance Bond ☐ NO ☒ YES

See Instruction Item No. 15 on reverse side hereof.

Terms NET % cash discount if paid within X days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and as the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within 7 days from receipt of order.

IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here

SHREX OF FORT WAYNE

Name of Company SHREX OF FORT WAYNE

Title Partner

Address 323 E. KERRY ST.

City FORT WAYNE, IND

Phone 4-1157

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
1.	50	Accopress Binders, 11 x 8 1/2, side v openings BFS 2507	<u>59^{ea}</u>	<u>29.50</u>
2.	40	Accopress Binders, 11 x 8 1/2, end opening BFS 1074	<u>75^{ea}</u>	<u>30.00</u>
3.	80	Accopress Binders, legal size, end opening, red, with 3" capacity	<u>92^{ea}</u>	<u>73.60</u>
4	40	Wilson Jones 14-14lin Nylon Prong Binders, 14-7/8 x 11 sheet	<u>1.55^{ea}</u>	<u>62.00</u>
5.	40	Three-Ring, Loose-leaf, hard cover with cloth hinge, Binders, Rogers 4345-14	<u>240^{ea}</u>	<u>96.00</u>
6.	24 tubes	Pentel Eraser Refills	<u>30^{ea}</u>	<u>7.20</u>
7.	10	National 63-161, 9 1/2 x 6 Binders Sub. W.J. 364-12B	<u>210^{ea}</u>	<u>21.00</u>
8.	10	National 64-261, 9 1/2 x 6 Three Ring Black Binders, Sub. Rogers 3329-12	<u>348^{ea}</u>	<u>34.50</u>
9.	10	National 87-784 Black, Hard Cover, Three-ring Binders	<u>879^{ea}</u>	<u>87.90</u>
10.	10	Wilson Jones 345-40, 8 1/2 x 5 1/2 ring Binders, Sub. Rogers 1345-40	<u>425^{ea}</u>	<u>42.50</u>
11.	10	Rogers 4345-10, 8 1/2 x 5 1/2 Loose leaf Binders stiff back, three ring	<u>240^{ea}</u>	<u>24.00</u>
12.	10	Rogers 1344-14L, 11 x 8 1/2 Three Ring Binders	<u>487^{ea}</u>	<u>48.70</u>
13.	10	Rogers 1349-44, three hole, black hard cover Binders	<u>298^{ea}</u>	<u>29.80</u>
14.	4	Borum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages	<u>840^{ea}</u>	<u>33.60</u>
15.	10	National Account Books, 37-331, or Borum and Pease <u>67-1/8</u> , 150 pages	<u>420^{ea}</u>	<u>42.00</u>
16.	100	National 46-577 Money receipt books, 50 leaves, Sub. Wilson Jones S1607	<u>36^{ea}</u>	<u>36.00</u>
17.	150	Steno Notebooks, 36-746, Sub Wilson Jones 1115W	<u>35^{ea}</u>	<u>52.50</u>
18.	20 bx.	Blue Manuscript Covers, 9 x 15 1/2, 100 per box, Eaton 225	<u>364^{bx}</u>	<u>72.80</u>
19.	1M	Slider Back Report Covers - Clear	<u>134^{ea}</u>	<u>130.00</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
20.	500	#1128 Duo-Tang Covers, Light Blue with Pockets on both covers	<u>20¢_{ea}</u>	<u>100.00</u>
21.	1000	#1258 Duo-Tang Covers, Green, Gray, Red Light Blue, and Dark Blue	<u>15¢_{ea}</u>	<u>150.00</u>
22.	12 set	Drawer Frames 8 1/2 x 11	<u>2.24_{set}</u>	<u>26.88</u>
23.	12 sets	Drawer Frames 8 1/2 x 14	<u>2.45_{set}</u>	<u>29.40</u>
24.	6000	8 1/2 x 11, 1/3, 1/5, or straight cut file Folders, heavy manila	<u>33.00_M</u>	<u>198.00</u>
25.	1400	Legal size file folders, 1/3, 1/5, or straight cut, Manila	<u>39.98_M</u>	<u>55.97</u>
26.	10 bx.	Pendaflex Folders 8 1/2 x 11 Hanging	<u>4.15_{bx}</u>	<u>41.50</u>
27.	10 bx.	Pendaflex Folders 8 1/2 x 14 Hanging	<u>4.80_{bx}</u>	<u>48.00</u>
28.	150	1524E Redrope file pockets, letter size	<u>48¢_{ea}</u>	<u>72.00</u>
29.	70	1526E Redrope vertical file pockets	<u>56¢_{ea}</u>	<u>39.20</u>
30.	700	#1514C, 11-3/4 x 9 1/2 vertical file pockets	<u>40¢_{ea}</u>	<u>280.00</u>
31.	150	#1516C, Legal size Pronto file pockets	<u>48¢_{ea}</u>	<u>72.00</u>
32.	50	#1536G Redrope legal size file pockets with 5 1/2" expansion	<u>6.54_{ea}</u>	<u>32.50</u>
33.	6	Webster Collegiate 7th Edition Dictionary	<u>82.1_{ea}</u>	<u>49.26</u>
34.	5000	Sub. 20, size 2-7/16 x 4-5/16 Manila coin envelopes, with end flap	<u>NO QUOTE</u>	
35.	100	Sub. 28, 9 x 12 White Catalogue Env.	<u>4.50₁₀₀</u>	<u>4.50</u>
36.	500	Sub. 32, 7 1/2 x 10 1/2, glazed Kraft Klasp Envelopes	<u>4.75₁₀₀</u>	<u>23.75</u>
37.	1000	Sub. 32, 10 x 13 Glazed Kraft Klasp Envelopes	<u>5.99_{10M}</u>	<u>59.90</u>
38.	1000	Sub. 32, 11 1/2 x 14 1/2 Glazed Kraft Klasp Envelopes	<u>8.47_{10M}</u>	<u>84.70</u>
39.	1000	Sub. 32, 12 x 15 1/2 Glazed Kraft Klasp Envelopes	<u>8.95_{10M}</u>	<u>89.50</u>
40.	1600	Sub. 32, 6 x 9 Glazed Kraft Klasp Env.	<u>3.95_{10M}</u>	<u>63.20</u>
41.	1000	Sub. 32, 10 x 15 Glazed Brown Kraft Envelopes, without clasp, gummed end flap	<u>NO QUOTE</u>	

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
42.	500	9 1/4 x 14 1/4 Manila Envelopes, with clasp	<u>750_{uo}</u>	<u>37.50</u>
43.	500	10 x 15 Manila Envelopes with clasp	<u>825_{uo}</u>	<u>41.25</u>
44.	8000	9 x 12 Brown Clasp Envelopes	<u>51⁰⁰_M</u>	<u>408⁰⁰</u>
45.	2 gr.	Wonder Ritters Assorted Colors	<u>42.30_{gr}</u>	<u>84.60</u>
46.	30 sets	4 x 6 Plastic tabbed card guides, Buff-Alphabetical	<u>132_{set}</u>	<u>39.60</u>
47.	30 sets	5 x 8 Plastic tabbed card guides, Buff-Alphabetical	<u>179_{set}</u>	<u>53.70</u>
48.	30 sets	Smead 1151-25, 11 x 8 1/2 Pressboard file guides, metal tabbed.	<u>615_{set}</u>	<u>184.50</u>
49.	15 sets	Smead 2151-25 Alphabetized Green Pressboard file Dividers, Legal size, Sub. Barkley 215-25-1	<u>735_{set}</u>	<u>110.25</u>
50.	10 sets	Smead 515-25, 3 x 5 Alphabetical Card Guides, Sub. Barkley 575-25	<u>84_{set}</u>	<u>8.40</u>
51.	10 sets	Smead 5151-25 3 x 5 Alphabetical card guides, metal tabbed, Sub. Barkley 515-25-1	<u>375_{set}</u>	<u>37.50</u>
52.	20 sets	Smead 625-25, 4 x 6 Buff Guides, Alphabetical, Sub. Barkley 675-25	<u>69_{set}</u>	<u>13.80</u>
53.	10 box	1/5 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575	<u>136_{bx}</u>	<u>1360</u>
54.	10 box	1/3 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box. Sub. Barkley 573	<u>136_{bx}</u>	<u>13.60</u>
55.	10 box	1/3 cut, 4 x 6 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 673	<u>210_{bx}</u>	<u>2100</u>
56.	10 box	1/5 Cut, 4 x 6 Card Guides, Plain Blank tab, Buff, 100 per box	<u>210_{bx}</u>	<u>21.00</u>
57.	10 box	1/3 cut, 5 x 8 Card Guides, plain blank tab, Buff. 100 per box, Sub. Barkley 873	<u>305_{bx}</u>	<u>30.50</u>
58.	10 sets	Smead 6151-25, 4 x 6 Alphabetical metal tabbed file guides, Sub. Barkley 615-25-1	<u>400_{set}</u>	<u>40.00</u>
59	300	1534 -G File Pockets	<u>574_{ea}</u>	<u>171⁰⁰</u>

1327.80 ✓
1175.10 ✓

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
60.	20 sets	5 x 8 Alphabetical, metal tabbed press-board file guides, sub. Darkley 815-25-1	<u>450^{set}</u>	<u>90.00</u>
61.	7000	3 x 5 White ruled cards, #110 Index	<u>235^M</u>	<u>16.45</u>
62.	3000	4 x 6 White ruled cards, #110 Index	<u>418^M</u>	<u>12.54</u>
63.	3000	5 x 8 White ruled cards, #110 Index	<u>640^M</u>	<u>19.20</u>
64.	5000	8 1/4 x 11 National 14-281 White Faint Ruled, Three-ring filler paper	<u>960^M</u>	<u>48.00</u>
65.	30	National 45-604 Analysis pads, Sub. Wilson Jones 7204	<u>112^{ea}</u>	<u>33.60</u>
66.	30	National 45-607 Analysis Pads, Sub. Wilson Jones 7207	<u>112^{ea}</u>	<u>33.60</u>
67.	20	Wilson Jones G7214D Analysis Pads	<u>112^{ea}</u>	<u>22.40</u>
68.	40	National 45-608 Analysis Pads, Sub. Wilson Jones 7208	<u>112^{ea}</u>	<u>44.80</u>
69.	75	Wilson Jones 7513 Analysis Pads	<u>230^{ea}</u>	<u>172.50</u>
70.	10	G7608B Wilson Jones Analysis Pads	<u>141^{ea}</u>	<u>1410</u>
71.	10	National 45-104 Analysis Pads, Sub. Wilson Jones 7604	<u>87^{ea}</u>	<u>870</u>
72.	70 dz.	8 1/4 x 11 Letter size ruled pads, yellow white #59-0250	<u>280^{dz.}</u>	<u>196.00</u>
73.	100 dz.	8 1/4 x 14 Legal ruled pads, yellow white	<u>410^{dz.}</u>	<u>410.00</u>
74.	100 dz.	8 1/4 x 11 Legal ruled pads, yellow, white #59-1280	<u>405^{dz.}</u>	<u>405.00</u>
75.	1 gr.	5 x 8 legal pads - Canary	<u>200^{dz.}</u>	<u>24.00</u>
76.	1 gr.	5 x 8 Legal pads - White	<u>200^{dz.}</u>	<u>24.00</u>
77.	600	8 1/4 x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga.	<u>.06^{ea}</u>	<u>36.00</u>
78.	30	W. J. Columnar Pads #G7205	<u>117^{ea}</u>	<u>35.10</u>
79.	600	Wilson Jones Columnar 10-3 sheets, 9 1/4 x 11 7/8	<u>485¹⁰⁰</u>	<u>291.00</u>

1675.00

<u>ITEM</u>	<u>EST.</u> <u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT</u> <u>PRICE</u>	<u>EST.</u> <u>TOTAL</u>
80.	60	Ko-Rec-Type, all colors	<u>70 ea</u>	<u>4200</u>
81.	20	Ko-Rec-Type, for Errors	<u>70 ea</u>	<u>14.00</u>
82.	50 lbs.	Misc. Rubber Bands, size 10, 14, 16, 19, 32, 62 and 84	<u>155 ea</u>	<u>7750</u>
83.	16	Weis #35 File Boxes, Sub. Hedges #1035	<u>237 ea</u>	<u>3792</u>
84.	16	Weis #46 Storage Boxes with follow black for 4 x 6 cards, Sub. Hedge #1046	<u>260 ea</u>	<u>41.60</u>
85.	10	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 Cards	<u>439 ea</u>	<u>4390</u>
86.	20	Weis #846 WG, Gray Metal File Boxes, for 4 x 6 Cards	<u>510 ea</u>	<u>102.00</u>
87.	20	#523 - 3 x 5 File Boxes 3" Deep	<u>204 ea</u>	<u>4080</u>
88.	10	Weis #858 WG, Gray Metal File Boxes, for 5 x 8 Cards	<u>585 ea</u>	<u>5850</u>
89.	20	1210L Pronto File, Letter size with metal front drawer type	<u>760 ea</u>	<u>152.00</u>
90.	16	1510L Pronto Files, legal size with metal front drawer type	<u>1090 ea</u>	<u>17440</u>
91.	20	#2 Liberty Storage Boxes	<u>150 ea</u>	<u>3000</u>
92.	60	#11 Liberty Storage Boxes	<u>195 ea</u>	<u>11700</u>
93.	50	#12 Liberty Storage Boxes	<u>218 ea</u>	<u>10900</u>
94.	50	#15 Liberty Storage Boxes	<u>164 ea</u>	<u>82.00</u>
95.	20	#18 Liberty Storage Boxes	<u>152 ea</u>	<u>30.40</u>
96.	30	6 x 9 Clipboards, #203	<u>60 ea</u>	<u>18.00</u>
97.	30	Letter size clipboards	<u>70 ea</u>	<u>21.00</u>
98.	40	Legal Size Clipboards	<u>75 ea</u>	<u>30.00</u>
99.	30,000	#1 Paper Clips	<u>150 M</u>	<u>115.00</u>
100.	24 bx.	#1 Paper Clamps (12 to box)	<u>45 BX</u>	<u>10.50</u>
101.	4000	#3 Paper Clips, 7/8" long	<u>150 M</u>	<u>6.00</u>
102.	2000	Jumbo Paper Clips, 2" Long	<u>5.00 M</u>	<u>10.00</u>

2,138.50

<u>TRF</u>	<u>EST.</u> <u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT</u> <u>PRICE</u>	<u>EST.</u> <u>TOTAL</u>
103.	4 dz.	Magnetic Clips with 1 1/4" Clamp Hunt PE 2026, or equivalent	<u>30⁰⁰ dz</u>	<u>12⁰⁰</u>
104.	24	Magnetic Paper Clip Holders	<u>75 ea</u>	<u>18⁰⁰</u>
105.	4 dz.	Magnetic clips with 2 1/4" Clamp Hunt PE 2027 or equivalent	<u>428 dz</u>	<u>1712</u>
106.	8 dz.	#2 Binder clip-clamps	<u>60 dz</u>	<u>480</u>
107.	4 dz.	#5 Binder Clip-clamps L.E.B.	<u>95 dz</u>	<u>380</u>
108.	4 dz.	#10 Binder Clip-Clamps	<u>215 dz</u>	<u>860</u>
109.	50	#1 Stamp Pads, Black & Red	<u>75 ea</u>	<u>37.50</u>
110.	20	#2 Stamp Pads, Black & Red	<u>104 ea</u>	<u>2080</u>
111.	50	1/2" Scotch Tape Dispensers, H-126	<u>29 ea</u>	<u>1450</u>
112.	50	3/4" Scotch Tape Dispensers, H-127	<u>29 ea</u>	<u>1450</u>
113.	6	C-20 Tape Dispensers	<u>485 ea</u>	<u>2910</u>
114.	4 dz.	#100 Pink Pearl Erasers	<u>195 dz</u>	<u>780</u>
115.	10 dz.	#7099B AW Faber Eraser Sticks, with Brush Sub. Venus	<u>255 dz</u>	<u>2550</u>
116.	2 gr.	Pencil Tip Wedge Erasers	<u>350 gr</u>	<u>700</u>
117.	4 dz.	#211 Art Gum Erasers	<u>225 dz</u>	<u>900</u>
118.	6 dz.	#7077B Erasers	<u>2.55 dz</u>	<u>15.30</u>
119.	2 dz.	#400 Eberhard Faber Pink Pearl Erasers	<u>2.55 dz</u>	<u>5.10</u>
120.	2 dz.	#1207 Eberhard Faber Erasers	<u>2.55 dz</u>	<u>5.10</u>
121.	4000	#3 Round Head Brass Fastners	<u>715 M</u>	<u>2860</u>
122.	8 bx.	#22 Acco Fastners, 50 per box	<u>144 bx</u>	<u>1152</u>
123.	6	R217A, Accordion or expanding files, letter size alphabetized	<u>350 ea</u>	<u>2100</u>
124.	10 dz.	Parr Swingline Finger tips, size 11, 11 1/2, 12, 13 and 13A	<u>115 dz</u>	<u>1150</u>
125.	6	Liberty #76, 7 x 9 1/2 metal copy holder	<u>149 ea</u>	<u>894</u>
126.	20 bx.	Push Pins Assorted Colors	<u>35 bx</u>	<u>700</u>
127.	60	Two-Section, Letter size, desk trays, gray #1600 Eldon	<u>330 ea</u>	<u>198⁰⁰</u>

547-08

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>PRICE</u>	<u>TOTAL</u>
128.	4 ct.	31205 Dennison gummed labels, 4 1/16 x 1 3/4, 12 small boxes per carton	<u>4⁵⁰ ct</u>	<u>18 00</u>
129.	4 ct.	31208 Dennison gummed labels, 4 x 2 1/2, 12 small boxes per carton	<u>4⁵⁰ ct</u>	<u>18 00</u>
130.	2 dz.	Smead Spi-Roll labels, Cherry, Blue, & Buff	<u>605 dz</u>	<u>12 10</u>
131.	4 ct.	30201 Dennison labels, 12 small boxes per carton	<u>4⁵⁰ ct</u>	<u>16 00</u>
132.	6 ct.	31209 Dennison labels, gummed, 3 x 5, 12 small boxes per carton	<u>4⁵⁰ ct</u>	<u>27 00</u>
133.	40 Pkg.	Labels, Avery Self-Adhesive, unprinted S-6432.	<u>139 PK</u>	<u>55.60</u>
134.	40 Pkg.	Labels, Avery Self-adhesive, unprinted 5375	<u>146 PK</u>	<u>58.40</u>
135.	6	"Cavalier" List-finders, complete	<u>905 ea</u>	<u>54.30</u>
136.	8	List Finders refills, Cavalier Model	<u>174 ea</u>	<u>13.72</u>
137.	10	Bates list finders, "Director" Model complete	<u>5⁵⁰ ea</u>	<u>55 00</u>
138.	8	List finders refills, Director Model	<u>174 ea</u>	<u>13.72</u>
140.	6 bx.	3631 Carter's purple ditto masters, 8 1/2 x 11, Sub. Allied.	<u>498 ea</u>	<u>2988</u>
141.	30 dz.	Felt-tipped markers, pencil type, Estabrook, various colors, Sub. Dri-Mark PR & PFR	<u>380 dz</u>	<u>114 00</u>
142.	30 dz.	Markers, All-rite fine line, sprite orange	<u>294 dz</u>	<u>88.20</u>
143.	24	Sterling Master Envelopes, Moistened (Plastic tube with sponge)	<u>25 ea</u>	<u>6.00</u>
144.	40 gr.	Black lead pencils, Ticonderoga #2, 2 1/2, & 3	<u>10.05 gr</u>	<u>402.00</u>
145.	50 dz.	Eagle Veri-Thin pencils, with erasers, various colors	<u>149 dz</u>	<u>74.50</u>
146.	20 dz.	Eagle Veri-Thin pencils, without erasers, various colors.	<u>149 dz</u>	<u>29.80</u>
147.	8 dz.	A.W. Faber-Castell Drawing pencils 2H & 3H	<u>295 dz</u>	<u>23.60</u>
148.	60 dz.	All-Rite Office riters, extra fine line, #522, #542, Colors Red, Blue & Black	<u>243 dz</u>	<u>1458</u>

238.00

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
149.	60 dz.	S54E Med. All Rite Pens	<u>189⁰²</u>	<u>113.40</u>
150.	1 gr.	#207 Magic Marker - All Colors	<u>38.88^{gr}</u>	<u>38.88</u>
151.	4 dz.	Universal refills for ball point pens, medium point, Blue, Black and Red	<u>35⁰²</u>	<u>14.00</u>
152.	4	#501H Shaeffer Pen Sets	<u>499⁰⁰</u>	<u>19.96</u>
153.	10	#501H Shaeffer Pens Only	<u>195</u>	<u>19.50</u>
154.	60 dz.	Bic Pens, Medium Point	<u>199⁰²</u>	<u>119.40</u>
155.	60 dz.	Bic Pens, Fine Point	<u>235⁰²</u>	<u>141.00</u>
156.	4 dz.	Papermate Pens, refillable Ball Point	<u>823⁰²</u>	<u>32.92</u>
157.	36	Pental Sharp 5 Eversharps	<u>208⁰⁰</u>	<u>74.88</u>
158.	30 tube	Pental Lead for Sharp 5 pencils	<u>49⁰⁰</u>	<u>14.70</u>
160.	4 dz.	Dri-Mark Nylon Tip Pens, Various Colors	<u>350⁰²</u>	<u>14.00</u>
161.	20	Medium priced metal letter openers	<u>37⁰⁰</u>	<u>7.40</u>
162.	2 ct.	#2 Dennison gummed reinforcements, 72 boxes to a carton	<u>14.60^{ct}</u>	<u>29.20</u>
163.	24	12" Wood Ruler, with double metal edge	<u>30⁰⁰</u>	<u>7.20</u>
164.	24	15" Wood ruler, with double metal edge	<u>39⁰⁰</u>	<u>9.36</u>
165.	24	18" Wood ruler, with double metal edge	<u>45⁰⁰</u>	<u>10.80</u>
166.	20	10" straight scissors, medium priced	<u>305⁰⁰</u>	<u>61.00</u>
167.	20	#4 Swingline staplers, pearl gray	<u>810⁰⁰</u>	<u>162.00</u>
168.	50 bx.	Staples for #4 Swingline Staplers	<u>60⁰⁰</u>	<u>30.00</u>
169.	10 bx.	Ace #700 undulated staples	<u>120⁰⁰</u>	<u>12.00</u>
170.	6	#702 Ace Clipper Staples	<u>57⁰⁰</u>	<u>34.20</u>
171.	40	Ace Standard #600 Staple removers	<u>51⁰⁰</u>	<u>20.40</u>
172.	20	Pencil sharpener, Boston 1068, self-feed Beige color, vacuum Base	<u>610⁰⁰</u>	<u>122.00</u>
173.	5000	#5G Manila Tags, 4 3/4 x 2 3/8	<u>655⁰⁰</u>	<u>32.75</u>
174.	2000	MR33 White Tags 14-325	<u>20⁰⁰</u>	<u>40.00</u>
175.	500	MR35 White Tags 14-325	<u>230⁰⁰</u>	<u>115.00</u>

	EST.		EST.
<u>ITEM</u>	<u>QTY.</u>	<u>DESCRIPTION</u>	<u>PRICE TOTAL</u>
76.	18	Hedge File Boxes #1058	<u>339.00</u> 61.02
77.	20 bx.	Large thumb tacks, #4, 100 per box	<u>39.00</u> 7.80
78.	4 rls.	#710 Scotch Tape, 2" wide x 72 yds. black pressure	<u>495.00</u> 19.80
79.	80	#810 Mending Tape, 1/2" x 1296"	<u>76.00</u> 60.80
80.	60	#810 Mending Tape 3/4" x 300" with Dispenser	<u>39.00</u> 23.40
81.	150	#810 Mending Tape, 3/4" x 1296"	<u>100.00</u> 150.00
82.	20	#810 Mending Tape 3/4" x 2592"	<u>175.00</u> 35.00
83.	70	#600 Scotch Tape, 1/2" x 1296"	<u>55.00</u> 38.50
84.	50	#600 Scotch Tape, 3/4" x 1296"	<u>74.00</u> 37.00
85.	20	#600 Scotch Tape, 3/4" x 2592"	<u>117.00</u> 23.40
86.	50	#230 Scotch Brand Drafting Tape, 3/4" x 60 yards rolls	<u>137.00</u> 68.50
87.	30	#230 Scotch Brand Drafting Tape, 1" x 60 Yard Rolls	<u>172.00</u> 51.60
88.	100Ft.	Magnetic Tape - 1/2" Wide	<u>NO QUOTE</u>
89.	40 rls.	1/2" Wide Dymo Tape, Black, Blue, Green & Brown	<u>65.00</u> 26.00
90.	40 rls.	3/8" Wide Dymo Tape, Black, Blue, Green & Brown	<u>82.00</u> 32.80
91.	20 rls.	1/2" Dymo Tape, Assorted Colors	<u>105.00</u> 21.00
92.	1 dz.	Engrs. Scales & Cases (3 sided)	<u>NO QUOTE</u>
93.	30 bx.	1/2" Clear Index Tabbing, 5 ft. per box	<u>65.00</u> 19.50
94.	20 bx.	Index Tabs, various colors, #381, 382, 383, 385 and 387, 5 ft. per box	<u>65.00</u> 13.00
95.	24 rls.	#880, 3/4" x 60 yd., Filament tape, Scotch Brand	<u>249.00</u> 59.76
96.	12	#18 Polished Cotton Twine 1/2# Balls	<u>115.00</u> 13.80
97.	12	2 1/2 lb. Cones of 20 Ply Cotton Twine	<u>NO QUOTE</u>
98.	30	19 x 24 Green Desk Pad Blotters	<u>15.00</u> 4.50

767.16 ✓

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
199.	50	19 x 24 Desk Pads, Green 21403	<u>190^{ea}</u>	<u>95.00</u>
200.	100	19 x 24 Acetate Desk Pad Covers, .0075 thick	<u>60^{ea}</u>	<u>60.00</u>
201.	10	Rubber Pads for Under Typewriters	<u>175^{ea}</u>	<u>1750</u>
202.	6	X6-403CR, 4" Clipper type paper punches	<u>69^{ea}</u>	<u>414</u>
203.	50	Smead #1075G Expanding Wallets	<u>86^{ea}</u>	<u>113.00</u>
204.	2 grs.	Pentel Rolling Riter Assorted Colors	<u>79⁰⁰ gr</u>	<u>158⁰⁰</u>
205.	30 gal.	Ditto Fluid, in 1 Gallon Jugs	<u>399^{gals}</u>	<u>11970</u>
206.	48	Blue-Black ink Cartridges	<u>34^{ea}</u>	<u>1632</u>
207.	20	Stamp Pads ink, in 1 1/2 oz. bottles black & red	<u>50^{ea}</u>	<u>10.00</u>
208.	4 dz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross- Evans	<u>540⁰²</u>	<u>21.60</u>
209.	10	Empty Pint Jar, with Applicator brush, for Carter's Rubber Cement	<u>210^{ea}</u>	<u>21⁰⁰</u>
210.	4	Carter's Rubber Cement, in 1 gallon containers	<u>534^{ea}</u>	<u>2136</u>
211.	4	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans	<u>195^{ea}</u>	<u>7.80</u>
212.	30	Scat Typewriter Cleaner, 2 oz. bottles	<u>95^{ea}</u>	<u>28.50</u>
213.	5000	Tag Wire, 12" 1000 per bundle	<u>270^{ea}</u>	<u>13.50</u>
214.	6 ea.	Roll Master Paper Holders	<u>32⁰⁰ ea</u>	<u>19.20</u>
215.	30	Write-O-Folio Legal Size	<u>250^{ea}</u>	<u>75.00</u>
216.	40	Write-O-Folio Letter Size	<u>225^{ea}</u>	<u>90.00</u>
217.	1 gr.	Liquid Paper	<u>93.60^{gr}</u>	<u>93.60</u>
218.	24 bt.	Liquid Paper Thinner	<u>29^{ea}</u>	<u>6.96</u>
219.	10 dz. ^{BOXES} A	Map Tacks, Assorted Colors	<u>100^{ea} BX-10</u>	<u>120⁰⁰</u>
220.	20 sets	CI-213-8 Rico Indexes	<u>.62^{ea}</u>	<u>12.40</u>
221.	15 cans	3M Desk & Office Cleaners	<u>130^{ea}</u>	<u>19.50</u>

1024.08 ✓

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
222.	40 pcs.	Poster Board 22" x 28" White	30 ea	12.00
223.	7 gal.	Liquid Padding Compound - Merritt	860 gal	60.20
224.	5 pkg.	G10-8 Ledger Sheets	485 PR.	24.25
225.	1 gr.	Lindy Medium Pens #460M Assorted Colors	42.24 gr	42.24
226.	12 rls.	C R 16 Correction Tape	48 rlc	5.76
227.	10	Paper Spindles	60 ea	6.00
228.	7 dz.	Magic Markers Wide Nib.	495 dz	34.65
229.	20 sets	3 x 5 Plastic Tab Alphabetical Card Guides	90 ea	18.00
230.	4 sets	9" High Metal Bookends	275 ea	11.00
231.	8 sets	5" High Metal Bookends	75 ea	6.00
232.	10	15" Waste Baskets	195 ea	19.50
233.	10	12 1/2" Waste Baskets	150 ea	15.00
234.	40	47-812 Binders	100 ea	40.00
235.	18	241-40N Post Binders	815 ea	146.70
236.	6	LV-219-A Legal Size Accordion File Alphabetized	515 ea	309.00
237.	70	Indexes 504-40M	140 ea	95.00
238.	6 dz.	Flash 32 Markers	318 dz	1908
239.	5000	C-35 Rolodex Cards	550 M	2750

COMPANY: Shore of State Wayne SIGNATURE: Jesse A. Debeck-Watson

TERMS: net 30 DAYS

DATE: May 18, 1977

TOTAL AMOUNT

\$ 12,223.46
12,224.18

(729)
\$ 12,224.18

DEPARTMENT OF PURCHASES
 Number One Main St., Ft. Wayne, Ind. 46802
INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. of A. C. Lord 423-7037 DEPARTMENT OF PURCHASES

Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Office Services Department
 One Main Street, Basement, City County Bldg.

Address Fort Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids Wednesday, May 18, 1977 at 2:30 P.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 5468. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.
TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		<p><u>OFFICE SUPPLIES - July 1, 1977 thru June 30, 1978</u></p> <p>The enclosed bidders sheets must be properly completed and returned as your bid, along with the properly executed Non-Collusion Affidavit.</p> <p>The award of this bid may be made on either an item by item or on an overall basis, as we determine the most beneficial to the City.</p> <p>The supplies will be shipped only upon issuance of Purchase Orders as the need dictates.</p> <p>Vendors must be able to supply from stock. If requests cannot be filled within seven (7) days, then approval will be required for extended delivery.</p> <p>The Brand Names and Numbers are only intended to be used as a guide for bidders. If alternate is to be quoted it must be equal or better. Please list manufacturer and number on line provided.</p> <p>All Unit Prices are to be extended.</p>		

Bid Bond required ☐ NO ☒ YES 5% of Bid Performance Bond ☒ NO ☐ YES
 See instruction item No. 13 on reverse side hereof.
 Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications supplied and as the

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

→ DOUGHERDAY BROS. & CO.
437 E. BERRY ST.
FT. WAYNE, IN 46802
 Title MANAGER Date 5-17-77

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
1.	50	Accopress Binders, 11 x 8 1/2, side openings BFS 2507	<u>.52 ea</u>	<u>26.00</u>
2.	40	Accopress Binders, 11 x 8 1/2, end opening BFS 1074	<u>.63 ea</u>	<u>25.20</u>
3.	80	Accopress Binders, legal size, end opening, red, with 3" capacity	<u>.78 ea</u>	<u>62.40</u>
4	40	Wilson Jones 14-14lin Nylon Prong Binders, 14-7/8 x 11 sheet	<u>1.42 ea</u>	<u>56.80</u>
5.	40	Three-Ring, Loose-leaf, hard cover with cloth hinge, Binders, Rogers 4345-14	<u>2.29 ea</u>	<u>91.60</u>
6.	24 tubes	Pentel Eraser Refills	<u>.20 ea</u>	<u>4.80</u>
7.	10	National 63-161, 9 1/2 x 6 Binders Sub. W.J. 364-12B	<u>1.45 ea</u>	<u>14.50</u>
8.	10	National 64-261, 9 1/2 x 6 Three Ring Black Binders, Sub. Rogers 3329-12	<u>2.18 ea</u>	<u>21.80</u>
9.	10	National 87-784 Black, Hard Cover, Three-ring Binders	<u>9.20 ea</u>	<u>92.00</u>
10.	10	Wilson Jones 345-40, 8 1/2 x 5 1/2 ring Binders, Sub. Rogers 1345-40	<u>4.24 ea</u>	<u>42.40</u>
11.	10	Rogers 4345-10, 8 1/2 x 5 1/2 Loose leaf Binders stiff back, three ring	<u>2.29 ea</u>	<u>22.90</u>
12.	10	Rogers 1344-14L, 11 x 8 1/2 Three Ring Binders	<u>5.04 ea</u>	<u>50.40</u>
13.	10	Rogers 1349-44, three hole, black hard cover Binders	<u>3.10 ea</u>	<u>31.00</u>
14.	4	Borum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages	<u>7.44 ea</u>	<u>29.76</u>
15.	10	National Account Books, 37-331, or Borum and Pease 67-1/8, 150 pages	<u>4.27 ea</u>	<u>42.70</u>
16.	100	National 46-577 Money receipt books, 50 leaves, Sub. Wilson Jones S1607	<u>.245 ea</u>	<u>24.50</u>
17.	150	Steno Notebooks, 36-746, Sub Wilson Jones 1115W	<u>.25 ea</u>	<u>37.50</u>
18.	20 bx.	Blue Manuscript Covers, 9 x 15 1/2, 100 per box, Eaton 225	<u>2.85 bx</u>	<u>57.00</u>
19.	1M	Slider Back Report Covers - Clear	<u>.115 ea</u>	<u>115.00</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
20.	500	#1128 Duo-Tang Covers, Light Blue with Pockets on both covers	<u>.166 ea</u>	<u>83.00</u>
21.	1000	#1258 Duo-Tang Covers, Green, Gray, Red Light Blue, and Dark Blue	<u>.126 ea</u>	<u>126.00</u>
22.	12 set	Drawer Frames 8 1/2 x 11	<u>1.72 at</u>	<u>20.64</u>
23.	12 sets	Drawer Frames 8 1/2 x 14	<u>1.88 at</u>	<u>22.56</u>
24.	6000	8 1/2 x 11, 1/3, 1/5, or straight cut file Folders, heavy manila	<u>28.00 M</u>	<u>168.00</u>
25.	1400	Legal size file folders, 1/3, 1/5, or straight cut, Manila	<u>36.00 M</u>	<u>50.40</u>
26.	10 bx.	Pendaflex Folders 8 1/2 x 11 Hanging	<u>32.96</u>	<u>329.60</u>
27.	10 bx.	Pendaflex Folders 8 1/2 x 14 Hanging	<u>39.80</u>	<u>398.00</u>
28.	150	1524E Redrope file pockets, letter size	<u>.445 ea</u>	<u>66.75</u>
29.	70	1526E Redrope vertical file pockets	<u>.52 ea</u>	<u>36.40</u>
30.	700	#1514C, 11-3/4 x 9 1/2 vertical file pockets	<u>.37 ea</u>	<u>259.00</u>
31.	150	#1516C, Legal size Pronto file pockets	<u>.45 ea</u>	<u>67.50</u>
32.	50	#1536G Redrope legal size file pockets with 5 1/2" expansion	<u>.61 ea</u>	<u>30.50</u>
33.	6	Webster Collegiate 7th Edition Dictionary	<u>6.94 ea</u>	<u>41.64</u>
34.	5000	Sub. 20, size 2-7/16 x 4-5/16 Manila coin envelopes, with end flap	<u>6.07 M</u>	<u>30.35</u>
35.	100	Sub. 28, 9 x 12 White Catalogue Env.	<u>3.60 C</u>	<u>3.60</u>
36.	500	Sub. 32, 7 1/2 x 10 1/2, glazed Kraft Klasp Envelopes	<u>3.87 C</u>	<u>19.35</u>
37.	1000	Sub. 32, 10 x 13 Glazed Kraft Klasp Envelopes	<u>5.30 C</u>	<u>53.00</u>
38.	1000	Sub. 32, 11 1/2 x 14 1/2 Glazed Kraft Klasp Envelopes	<u>6.56 C</u>	<u>65.60</u>
39.	1000	Sub. 32, 12 x 15 1/2 Glazed Kraft Klasp Envelopes	<u>7.06 C</u>	<u>70.60</u>
40.	1600	Sub. 32, 6 x 9 Glazed Kraft Klasp Env.	<u>3.15 C</u>	<u>50.40</u>
41.	1000	Sub. 32, 10 x 15 Glazed Brown Kraft Envelopes, without clasp, gummed end flap	<u>6.48 C</u>	<u>64.80</u>

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
42.	500	9 1/4 x 14 1/2 Manila Envelopes, with clasp	<u>5.98 C</u>	<u>29.90</u>
43.	500	10 x 15 Manila Envelopes with clasp	<u>6.35 C</u>	<u>31.75</u>
44.	8000	9 x 12 Brown Clasp Envelopes	<u>4.28 C</u>	<u>342.40</u>
45.	2 gr.	Wonder Ritters Assorted Colors	<u>33.07 gr.</u>	<u>66.14</u>
46.	30 sets	4 x 6 Plastic tabbed card guides, Buff-Alphabetical	<u>1.30 et</u>	<u>39.00</u>
47.	30 sets	5 x 8 Plastic tabbed card guides, Buff-Alphabetical	<u>1.48 et</u>	<u>44.40</u>
48.	30 sets	Smead 1151-25, 11 x 8 1/2 Pressboard file guides, metal tabbed.	<u>4.76 et</u>	<u>142.80</u>
49.	15 sets	Smead 2151-25 Alphabetized Green Pressboard file Dividers, Legal size, Sub. Barkley 215-25-1	<u>5.74 et</u>	<u>86.10</u>
50.	10 sets	Smead 515-25, 3 x 5 Alphabetical Card Guides, Sub. Barkley 575-25	<u>.61 et</u>	<u>6.10</u>
51.	10 sets	Smead 5151-25 3 x 5 Alphabetical card guides, metal tabbed, Sub. Barkley 515-25-1	<u>2.84 et</u>	<u>28.40</u>
52.	20 sets	Smead 625-25, 4 x 6 Buff Guides, Alphabetical, Sub. Barkley 675-25	<u>.50 et</u>	<u>10.00</u>
53.	10 box	1/5 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575	<u>.80 bx</u>	<u>8.00</u>
54.	10 box	1/3 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box. Sub. Barkley 573	<u>.80 bx</u>	<u>8.00</u>
55.	10 box	1/3 cut, 4 x 6 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 673	<u>1.18 bx</u>	<u>11.80</u>
56.	10 box	1/5 Cut, 4 x 6 Card Guides, Plain Blank tab, Buff, 100 per box	<u>1.18 bx</u>	<u>11.80</u>
57.	10 box	1/3 cut, 5 x 8 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 873	<u>2.06 bx</u>	<u>20.60</u>
58.	10 sets	Smead 6151-25, 4 x 6 Alphabetical metal tabbed file guides, Sub. Barkley 615-25-1	<u>3.17 et</u>	<u>31.70</u>
59	300	1534 -G File Pockets	<u>.51 ea</u>	<u>153.00</u>

1,071.89

<u>ITEM</u>	<u>EST.</u> <u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT</u> <u>PRICE</u>	<u>EST.</u> <u>TOTAL</u>
60.	20 sets	5 x 8 Alphabetical, metal tabbed press-board file guides, sub. Barkley 815-25-1	<u>3.4701</u>	<u>69.40</u>
61.	7000	3 x 5 White ruled cards, #110 Index	<u>2.25 M</u>	<u>15.75</u>
62.	3000	4 x 6 White ruled cards, #110 Index	<u>3.89 M</u>	<u>11.67</u>
63.	3000	5 x 8 White ruled cards, #110 Index	<u>6.17 M</u>	<u>18.51</u>
64.	5000	8 1/2 x 11 National 14-281 White Faint Ruled, Three-ring filler paper	<u>8.44 M</u>	<u>42.20</u>
65.	30	National 45-604 Analysis pads, Sub. Wilson Jones 7204	<u>.95 ea</u>	<u>28.50</u>
66.	30	National 45-607 Analysis Pads, Sub. Wilson Jones 7207	<u>.95 ea</u>	<u>28.50</u>
67.	20	Wilson Jones G7214D Analysis Pads	<u>.95 ea</u>	<u>19.00</u>
68.	40	National 45-608 Analysis Pads, Sub. Wilson Jones 7208	<u>.95 ea</u>	<u>38.00</u>
69.	75	Wilson Jones 7513 Analysis Pads	<u>1.91 ea</u>	<u>143.25</u>
70.	10	G7608B Wilson Jones Analysis Pads	<u>1.15 ea</u>	<u>11.50</u>
71.	10	National 45-104 Analysis Pads, Sub. Wilson Jones 7604	<u>.79 ea</u>	<u>7.90</u>
72.	70 dz.	8 1/2 x 11 Letter size ruled pads, yellow white #59-0250	<u>2.38 dz</u>	<u>166.60</u>
73.	100 dz.	8 1/2 x 14 Legal ruled pads, yellow white	<u>3.63 dz</u>	<u>363.00</u>
74.	100 dz.	8 1/2 x 11 Legal ruled pads, yellow, white #59-1280	<u>3.07 dz</u>	<u>307.00</u>
75.	1 gr.	5 x 8 legal pads - Canary	<u>1.74 dz</u>	<u>20.88</u>
76.	1 gr.	5 x 8 Legal pads - White	<u>1.74 dz</u>	<u>20.88</u>
77.	600	8 1/2 x 11 Acetate sheet protectors, for three ring binders, #313, .005-Ga.	<u>.055 ea</u>	<u>33.00</u>
78.	30	W. J. Columnar Pads #G7205	<u>.95 ea</u>	<u>28.50</u>
79.	600	Wilson Jones Columnar 10-3 sheets, 9 1/2 x 11 7/8	<u>4.51 C</u>	<u>27.06</u>

1,471.10

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
80.	60	Ko-Rec-Type, all colors	<u>.60 ea</u>	<u>36.00</u>
81.	20	Ko-Rec-Type, for Errors	<u>.60 ea</u>	<u>12.00</u>
82.	50 lbs.	Misc. Rubber Bands, size 10, 14, 16, 19, 32, 62 and 84	<u>1.48 lb</u>	<u>74.00</u>
83.	16	Weis #35 File Boxes, Sub. Hedges #1035	<u>1.97 ea</u>	<u>31.52</u>
84.	16	Weis #46 Storage Boxes with follow black for 4 x 6 cards, Sub. Hedge #1046	<u>2.20 ea</u>	<u>35.20</u>
85.	10	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 Cards	<u>4.42 ea</u>	<u>44.20</u>
86.	20	Weis #846 WG, Gray Metal File Boxes, for 4 x 6 Cards	<u>5.20 ea</u>	<u>104.00</u>
87.	20	#523 - 3 x 5 File Boxes 3" Deep	<u>1.96 ea</u>	<u>39.20</u>
88.	10	Weis #858 WG, Gray Metal File Boxes, for 5 x 8 Cards	<u>5.98 ea</u>	<u>59.80</u>
89.	20	1210L Pronto File, Letter size with metal front drawer type	<u>6.84 ea</u>	<u>136.80</u>
90.	16	1510L Pronto Files, legal size with metal front drawer type	<u>8.73 ea</u>	<u>139.68</u>
91.	20	#2 Liberty Storage Boxes	<u>1.32 ea</u>	<u>26.40</u>
92.	60	#11 Liberty Storage Boxes	<u>1.69 ea</u>	<u>101.40</u>
93.	50	#12 Liberty Storage Boxes	<u>1.86 ea</u>	<u>93.00</u>
94.	50	#15 Liberty Storage Boxes	<u>1.43 ea</u>	<u>71.50</u>
95.	20	#18 Liberty Storage Boxes	<u>1.33 ea</u>	<u>26.60</u>
96.	30	6 x 9 Clipboards, #203	<u>.45 ea</u>	<u>13.50</u>
97.	30	Letter size clipboards	<u>.47 ea</u>	<u>14.10</u>
98.	40	Legal Size Clipboards	<u>.53 ea</u>	<u>21.20</u>
99.	30,000	#1 Paper Clips	<u>1.64 M</u>	<u>49.20</u>
100.	24 bx.	#1 Paper Clamps (12 to box)	<u>.31 bx</u>	<u>7.44</u>
101.	4000	#3 Paper Clips, 7/8" long	<u>1.64 M</u>	<u>6.56</u>
102.	2000	Jumbo Paper Clips, 2" Long	<u>4.83 M</u>	<u>9.66</u>

1,152.76

TMM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
103.	4 dz.	Magnetic Clips with 1 1/4" Clamp Hunt PE 2026, or equivalent	<u>3.00 dz</u>	<u>12.00</u>
104.	24	Magnetic Paper Clip Holders	<u>.70 ea</u>	<u>16.80</u>
105.	4 dz.	Magnetic clips with 2 1/4" Clamp Hunt PE 2027 or equivalent	<u>4.26 dz</u>	<u>17.04</u>
106.	8 dz.	#2 Binder clip-clamps	<u>.62 dz</u>	<u>4.96</u>
107.	4 dz.	#5 Binder Clip-clamps L.E.B.	<u>.95 dz</u>	<u>3.80</u>
108.	4 dz.	#10 Binder Clip-Clamps	<u>2.32 dz</u>	<u>9.28</u>
109.	50	#1 Stamp Pads, Black & Red	<u>.70 ea</u>	<u>35.00</u>
110.	20	#2 Stamp Pads, Black & Red	<u>.99 ea</u>	<u>19.80</u>
111.	50	1/2" Scotch Tape Dispensers, H-126	<u>.24 ea</u>	<u>12.00</u>
112.	50	3/4" Scotch Tape Dispensers, H-127	<u>.24 ea</u>	<u>12.00</u>
113.	6	C-20 Tape Dispensers	<u>3.82 ea</u>	<u>22.92</u>
114.	4 dz.	#100 Pink Pearl Erasers	<u>1.82 dz</u>	<u>7.28</u>
115.	10 dz.	#7099B AW Faber Eraser Sticks, with Brush Sub. Venus	<u>2.53 dz</u>	<u>25.30</u>
116.	2 gr.	Pencil Tip Wedge Erasers	<u>3.22 gr.</u>	<u>6.44</u>
117.	4 dz.	#211 Art Gum Erasers	<u>1.67 dz</u>	<u>6.68</u>
118.	6 dz.	#7077B Erasers	<u>2.53 dz</u>	<u>15.18</u>
119.	2 dz.	#400 Eberhard Faber Pink Pearl Erasers	<u>2.13 dz</u>	<u>4.26</u>
120.	2 dz.	#1207 Eberhard Faber Erasers	<u>2.57 dz</u>	<u>5.14</u>
121.	4000	#3 Round Head Brass Fastners	<u>6.58 M</u>	<u>26.32</u>
122.	8 bx.	#22 Acco Fastners, 50 per box	<u>1.22 bx</u>	<u>9.76</u>
123.	6	R217A, Accordion or expanding files, letter size alphabetized	<u>3.30 ea</u>	<u>19.80</u>
124.	10 dz.	Parr Swingline Finger tips, size 11, 11 1/2, 12, 13 and 13A	<u>.93 dz</u>	<u>9.30</u>
125.	6	Liberty #76, 7 x 9 1/2 metal copy holder	<u>1.33 ea</u>	<u>7.98</u>
126.	20 bx.	Push Pins Assorted Colors	<u>1.36 bx</u>	<u>27.20</u>
127.	60	Two-Section, Letter size, desk trays, gray #1600 Eldon	<u>1.53 ea</u>	<u>91.80</u>

428.04

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
128.	4 ct.	31205 Dennison gummed labels, 4 1/16 x 1 3/4, 12 small boxes per carton	<u>3.78 ct</u>	<u>15.12</u>
129.	4 ct.	31208 Dennison gummed labels, 4 x 2 1/2, 12 small boxes per carton	<u>3.78 ct</u>	<u>15.12</u>
130.	2 dz.	Smead Spi-Roll labels, Cherry, Blue, & Buff	<u>5.74 dz</u>	<u>11.48</u>
131.	4 ct.	30201 Dennison labels, 12 small boxes per carton	<u>3.08 ct</u>	<u>12.32</u>
132.	6 ct.	31209 Dennison labels, gummed, 3 x 5, 12 small boxes per carton	<u>3.78 ct.</u>	<u>22.68</u>
133.	40 Pkg.	Labels, Avery Self-Adhesive, unprinted S-6432.	<u>1.04 pk</u>	<u>41.60</u>
134.	40 Pkg.	Labels, Avery Self-adhesive, unprinted 5375	<u>1.16 pk</u>	<u>46.40</u>
135.	6	"Cavalier" List-finders, complete	<u>9.31 ea</u>	<u>55.86</u>
136.	8	List Finders refills, Cavalier Model	<u>1.78 ea</u>	<u>14.24</u>
137.	10	Bates list finders, "Director" Model complete	<u>5.70 ea</u>	<u>57.00</u>
138.	8	List finders refills, Director Model	<u>1.78 ea</u>	<u>14.24</u>
140.	6 bx.	3631 Carter's purple ditto masters, 8 1/2 x 11, Sub. Allied.	<u>4.14 bx</u>	<u>24.84</u>
141.	30 dz.	Felt-tipped markers, pencil type, Estabrook, various colors, Sub. Dri-Mark PR & PFR / <i>Papermate</i>	<u>2.78 / 2.23 dz</u>	<u>66.90</u>
142.	30 dz.	Markers, All-rite fine line, sprite orange / <i>Papermate</i>	<u>2.55 / 2.23 dz</u>	<u>66.90</u>
143.	24	Sterling Master Envelopes, Moistened (Plastic tube with sponge)	<u>.22 ea</u>	<u>5.28</u>
144.	40 gr.	Black lead pencils, Ticonderoga #2, 2 1/2, & 3 / <i>bound day</i>	<u>9.58 / 3.92 gr.</u>	<u>156.80</u>
145.	50 dz.	Eagle Veri-Thin pencils, with erasers, various colors	<u>1.28 dz</u>	<u>64.00</u>
146.	20 dz.	Eagle Veri-Thin pencils, without erasers, various colors.	<u>1.28 dz</u>	<u>25.60</u>
147.	8 dz.	A.W. Faber-Castell Drawing pencils 2H & 3H	<u>2.35 dz</u>	<u>18.80</u>
148.	60 dz.	All-Rite Office riters, extra fine line, #522, #542, Colors Red, Blue & Black / <i>Papermate</i>	<u>2.88 / 1.44 dz</u>	<u>86.40</u>
				<u>821.51</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
149.	60 dz.	S54E Med. All Rite Pens / <i>Papermate</i>	1.72 / 1.44 <i>dz</i>	86.40
150.	1 gr.	#207 Magic Marker - All Colors	27.58 <i>gr</i>	27.50
151.	4 dz.	Universal refills for ball point pens, medium point, Blue, Black and Red	3.48 <i>dz</i>	13.92
152.	4	#501H Shaeffer Pen Sets	4.78 <i>ea</i>	19.12
153.	10	#501H Shaeffer Pens Only	1.58 <i>ea</i>	15.80
154.	60 dz.	Bic Pens, Medium Point / <i>Papermate</i>	1.44 / 1.44 <i>dz</i>	86.40
155.	60 dz.	Bic Pens, Fine Point / <i>Papermate</i>	1.89 / 1.44 <i>dz</i>	86.40
156.	4 dz.	Papermate Pens, refillable Ball Point	52.86 <i>dz</i>	21.12
157.	36 96	Pental Sharp 5 Eversharps	3.06 <i>ea</i>	74.16
158.	30 tube	Pental Lead for Sharp 5 pencils	.59 <i>tb</i>	17.70
160.	4 dz.	Dri-Mark Nylon Tip Pens, Various Colors	3.02 <i>dz</i>	13.08
161.	20	Medium priced metal letter openers	.31 <i>ea</i>	6.20
162.	2 ct.	#2 Dennison gummed reinforcements, 72 boxes to a carton	9.99 <i>ct</i>	19.98
163.	24	12" Wood Ruler, with double metal edge	.25 <i>ea</i>	6.00
164.	24	15" Wood ruler, with double metal edge	.30 <i>ea</i>	7.20
165.	24	18" Wood ruler, with double metal edge	.34 <i>ea</i>	8.16
166.	20	10" straight scissors, medium priced	2.45 <i>ea</i>	49.00
167.	20	#4 Swingline staplers, pearl gray / <i>ace</i>	7.98 / 4.40 <i>ea</i>	88.00
168.	50 bx.	Staples for #4 Swingline Staplers	.44 <i>bx</i>	22.00
169.	10 bx.	Ace #700 undulated staples	1.15 <i>bx</i>	11.50
170.	6	#702 Ace Clipper Stapler	5.49 <i>ea</i>	32.94
171.	40	Ace Standard #600 Staple removers	.50 <i>ea</i>	20.00
172.	20	Pencil sharpener, Boston 1068, self-feed Beige color, vacuum Base	5.02 <i>ea</i>	100.40
173.	5000	#5G Manila Tags, 4 3/4 x 2 3/8	6.31 <i>M</i>	31.55
174.	2000	MR33 White Tags	17.89 <i>M</i>	35.78
175.	500	MR35 White Tags	2.19 <i>C</i>	10.90

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
76.	18	Hedge File Boxes #1058	<u>2.49 ea</u>	<u>44.82</u>
77.	20 bx.	Large thumb tacks, #4, 100 per box	<u>.37 ea</u>	<u>7.40</u>
78.	4 rls.	#710 Scotch Tape, 2" wide x 72 yds. black pressure	<u>8.58 ea</u>	<u>34.32</u>
179.	80	#810 Mending Tape, 1/2" x 1296"	<u>.72 ea</u>	<u>57.60</u>
180.	60	#810 Mending Tape 3/4" x 300" with Dispenser	<u>.29 ea</u>	<u>17.40</u>
181.	150	#810 Mending Tape, 3/4" x 1296"	<u>.94 ea</u>	<u>141.00</u>
182.	20	#810 Mending Tape 3/4" x 2592"	<u>1.69 ea</u>	<u>33.80</u>
183.	70	#600 Scotch Tape, 1/2" x 1296"	<u>.50 ea</u>	<u>35.00</u>
184.	50	#600 Scotch Tape, 3/4" x 1296"	<u>.67 ea</u>	<u>33.50</u>
185.	20	#600 Scotch Tape, 3/4" x 2592"	<u>1.07 ea</u>	<u>21.40</u>
186.	50	#230 Scotch Brand Drafting Tape, 3/4" x 60 yards rolls	<u>1.32 ea</u>	<u>66.00</u>
187.	30	#230 Scotch Brand Drafting Tape, 1" x 60 Yard Rolls	<u>1.82 ea</u>	<u>54.60</u>
188.	100Ft.	Magnetic Tape - 1/2" Wide	<u>.20 ft</u>	<u>20.00</u>
189.	40 rls.	1/2" Wide Dymo Tape, Black, Blue, Green & Brown	<u>.46 ea</u>	<u>18.40</u>
190.	40 rls.	3/8" Wide Dymo Tape, Black, Blue, Green & Brown	<u>.59 ea</u>	<u>23.60</u>
191.	20 rls.	1/2" Dymo Tape, Assorted Colors	<u>.76 ea</u>	<u>15.20</u>
192.	1 dz.	Engrs. Scales & Cases (3 sided)	<u>1.19 ea</u>	<u>14.28</u>
193.	30 bx.	1/2" Clear Index Tabbing, 5 ft. per box	<u>.63 ea</u>	<u>18.90</u>
194.	20 bx.	Index Tabs, various colors, #381, 382, 383, 385 and 387, 5 ft. per box	<u>.63 ea</u>	<u>12.60</u>
195.	24 rls.	#880, 3/4" x 60 yd., Filament tape, Scotch Brand	<u>2.41 ea</u>	<u>57.84</u>
196.	12	#18 Polished Cotton Twine 1/2" Balls	<u>.88 ea</u>	<u>10.56</u>
197.	12	2 1/2 lb. Cones of 20 Ply Cotton Twine	<u>5.97 ea</u>	<u>71.64</u>
198.	30	19 x 24 Green Desk Pad Blotters	<u>.11 ea</u>	<u>3.30</u>
				<u>813.16</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
199.	50	19 x 24 Desk Pads, Green 21403	<u>1.76 ea</u>	<u>88.00</u>
200.	100	19 x 24 Acetate Desk Pad Covers, .0075 thick	<u>.48 ea</u>	<u>48.00</u>
201.	10	Rubber Pads for Under Typewriters	<u>.93 ea</u>	<u>9.30</u>
202.	6	X6-403CR, 4" Clipper type paper punches	<u>.59 ea</u>	<u>3.54</u>
203.	50	Smead #1075G Expanding Wallets	<u>.79 ea</u>	<u>39.50</u>
204.	2 grs.	Pentel Rolling Riter Assorted Colors	75.34 / <u>75.34 gr</u>	<u>150.68</u>
205.	30 gal.	<i>Pilot Ball Riter</i> Ditto Fluid, in 1 Gallon Jugs	<u>2.48 gal</u>	<u>74.40</u>
206.	48	Blue-Black ink Cartridges	<u>.24 ea</u>	<u>11.52</u>
207.	20	Stamp Pads ink, in 1 1/2 oz. bottles black & red	<u>.47 ea</u>	<u>9.40</u>
208.	4 dz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross- Evans	<u>5.14 dz</u>	<u>20.56</u>
209.	10	Empty Pint Jar, with Applicator brush, for Carter's Rubber Cement	<u>1.98 ea</u>	<u>19.80</u>
210.	4	Carter's Rubber Cement, in 1 gallon containers	<u>5.18 gal</u>	<u>20.72</u>
211.	4	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans	<u>1.10 qt</u>	<u>4.40</u>
212.	30	Scat Typewriter Cleaner, 2 oz. bottles	<u>.71 ea</u>	<u>21.30</u>
213.	5000	Tag Wire, 12" 1000 per bundle	<u>1.74 M</u>	<u>8.70</u>
214.	6 ea.	Roll Master Paper Holders	<u>2.92 ea</u>	<u>17.52</u>
215.	30	Write-O-Folio Legal Size	<u>2.05 ea</u>	<u>61.50</u>
216.	40	Write-O-Folio Letter Size	<u>1.84 ea</u>	<u>73.60</u>
217.	1 gr.	Liquid Paper	<u>77.76 gr</u>	<u>77.76</u>
218.	24 bt.	Liquid Paper Thinner	<u>.25 ea</u>	<u>6.00</u>
219.	10 dz. <i>64</i>	Map Tacks, Assorted Colors	<u>.95 dz</u>	<u>114.00</u>
220.	20 sets	Cl-213-8 Aico Indexes	<u>.51 set</u>	<u>10.20</u>
221.	15 cans	3M Desk & Office Cleaners	<u>1.20 can</u>	<u>18.00</u>

107.40

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
122.	40 pcs.	Poster Board 22" x 28" White	<u>.21 ea</u>	<u>8.40</u>
123.	7 gal.	Liquid Padding Compound - Merritt	<u>8.37 gal</u>	<u>58.59</u>
124.	5 pkg.	G10-8 Ledger Sheets	<u>4.51 pk</u>	<u>22.55</u>
125.	1 gr.	Lindy Medium Pens #460M Assorted Colors	<u>3.39 / 1.44 dz</u>	<u>17.28</u>
126.	12 rls.	<i>Papermate</i> C R 16 Correction Tape	<u>.37 ea</u>	<u>4.44</u>
127.	10	Paper Spindles	<u>.38 ea</u>	<u>3.80</u>
128.	7 dz.	Magic Markers Wide Nib. / <i>28 Marks</i>	<u>4.55 / 3.96 dz</u>	<u>27.72</u>
129.	20 sets	3 x 5 Plastic Tab Alphabetical Card Guides	<u>.67 set</u>	<u>13.40</u>
130.	4 sets	9" High Metal Bookends	<u>2.56 set</u>	<u>10.24</u>
131.	8 sets	5" High Metal Bookends	<u>.65 set</u>	<u>5.20</u>
132.	10	15" Waste Baskets	<u>1.76 ea</u>	<u>17.60</u>
133.	10	12 1/4" Waste Baskets	<u>1.23 ea</u>	<u>12.30</u>
134.	40	47-812 Binders	<u>.83 ea</u>	<u>33.20</u>
135.	18	241-40N Post Binders	<u>6.53 ea</u>	<u>117.54</u>
136.	6	LV-219-A Legal Size Accordion File Alphabetized	<u>4.77 ea</u>	<u>28.62</u>
137.	70	Indexes 504-40M	<u>1.24 ea</u>	<u>86.80</u>
138.	6 dz.	Flash 32 Markers / <i>Papermate</i>	<u>2.99 / 2.23 dz</u>	<u>13.38</u>
139.	5000	C-35 Rolodex Cards	<u>4.19 M</u>	<u>20.95</u>

512.01

COMPANY: DOUGLEDAY Bros & Co

SIGNATURE: James S. Dougleday, Mgr.

TERMS: NET 30

DATE: 5-18-77

TOTAL AMOUNT \$ 10,260.40

DEPARTMENT OF PURCHASES
 Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*All mail replies and correspondence, etc., to Attn. of A. C. Lord 423-7037 DEPARTMENT OF PURCHASES

Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department Office Services Department
 or Division

Address One Main Street, Basement, City County Bldg.
Fort Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Wednesday, May 18, 1977 at 2:30 P.M.
 Time of Bids

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 34604. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Units	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		<u>OFFICE SUPPLIES - July 1, 1977 thru June 30, 1978</u>		
		The enclosed bidders sheets must be properly completed and returned as your bid, along with the properly executed Non-Collusion Affidavit.		
		The award of this bid may be made on either an item by item or on an overall basis, as we determine the most beneficial to the City.		
		The supplies will be shipped only upon issuance of Purchase Orders as the need dictates.		
		Vendors must be able to supply from stock. If request cannot be filled within seven (7) days, then approval will be required for extended delivery.		
		The Brand Names and Numbers are only intended to be used as a guide for bidders. If alternate is to be quoted it must be equal or better. Please list manufacturer and number on line provided.		
		All Unit Prices are to be extended.		

Bid Bond required ☐ YES ☒ 5% of Bid Performance Bond ☒ YES ☐ NO
See Instruction Item No. 13 on reverse side hereof.
 Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT

As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

St. Louis Stationery, Lbr. Co.
 Name of Company
 For Mr. M. J. [Signature] Title Pres.
 Address 1022 S. Michigan Ave.
 City Chicago, Ill. State Ill. Zip 60605

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
1.	50	Accopress Binders, 11 x 8 1/2, side openings BFS 2507	404	20.20
2.	40	Accopress Binders, 11 x 8 1/2, end opening BFS 1074	N/A	
3.	80	Accopress Binders, legal size, end opening, red, with 3" capacity		
4.	40	Wilson Jones 14-14lin Nylon Prong Binders, 14-7/8 x 11 sheet		
5.	40	Three-Ring, Loose-leaf, hard cover with cloth hinge, Binders, Rogers 4345-14		
6.	24 tubes	Pentel Eraser Refills		
7.	10	National 63-161, 9 1/2 x 6 Binders Sub. W.J. 364-12B		
8.	10	National 64-261, 9 1/2 x 6 Three Ring Black Binders, Sub. Rogers 3329-12		
9.	10	National 87-784 Black, Hard Cover, Three-ring Binders		
10.	10	Wilson Jones 345-40, 8 1/2 x 5 1/2 ring Binders, Sub. Rogers 1345-40		
11.	10	Rogers 4345-10, 8 1/2 x 5 1/2 Loose leaf Binders stiff back, three ring		
12.	10	Rogers 1344-14L, 11 x 8 1/2 Three Ring Binders		
13.	10	Rogers 1349-44, three hole, black hard cover Binders		
14.	4	Borum & Pease 1471 Roll Books 14 1/4 x 9 1/4, with 150 pages		
15.	10	National Account Books, 37-331, or Borum and Pease 67-1/8, 150 pages		
16.	100	National 46-577 Money receipt books, 50 leaves, Sub. Wilson Jones SL607		
17.	150	Steno Notebooks, 36-746, Sub Wilson Jones 1115W <i>W.J. - 72 Pages White</i>	288	43.20
18.	20 bx.	Blue Manuscript Covers, 9 x 15 1/2, 100 per box, Eaton 225 <i>Kimberly - 6.40</i>	2.77	55.40
19.	1M	Slider Back Report Covers - Clear	N/A	

<u>ITEM</u>	<u>QTY.</u>	<u>DESCRIPTION</u>	<u>PRICE</u>	<u>TOTAL</u>
20.	500	#1128 Duo-Tang Covers, Light Blue with Pockets on both covers	<u>N/B</u>	
21.	1000	#1258 Duo-Tang Covers, Green, Gray, Red Light Blue, and Dark Blue	<u>↓</u>	
22.	12 set	Drawer Frames 8 1/2 x 11 <i>Vertiflex</i>	<u>2.09</u>	<u>25.08</u>
23.	12 sets	Drawer Frames 8 1/2 x 14 <i>↓</i>	<u>2.36</u>	<u>28.32</u>
24.	6000	8 1/2 x 11, 1/3, 1/5, or straight cut file Folders, heavy manila <i>Imperial</i>	<u>32.14 M</u>	<u>192.84</u>
25.	1400	Legal size file folders, 1/3, 1/5, or straight cut, Manila <i>↓</i>	<u>46.98 M</u>	<u>65.77</u>
26.	10 bx.	Pendaflex Folders 8 1/2 x 11 Hanging	<u>4.34 M.</u>	<u>43.40</u>
27.	10 bx.	Pendaflex Folders 8 1/2 x 14 Hanging	<u>5.07 M.</u>	<u>50.70</u>
28.	150	1524E Redrope file pockets, letter size <i>Abaca</i>	<u>.308</u>	<u>46.20</u>
29.	70	1526E Redrope vertical file pockets	<u>.42</u>	<u>29.40</u>
30.	700	#1514C, 11-3/4 x 9 1/2 vertical file pockets	<u>.266</u>	<u>186.30</u>
31.	150	#1516C, Legal size Penda file pockets	<u>.357</u>	<u>53.55</u>
32.	50	#1536G Redrope legal size file pockets with 5 1/2" expansion <i>↓</i>	<u>.56</u>	<u>28.00</u>
33.	6	Webster Collegiate 7th Edition Dictionary	<u>1/10</u>	
34.	5000	Sub. 20, size 2-7/16 x 4-5/16 Manila coin envelopes, with end flap <i>↓</i>		
35.	100	Sub. 28, 9 x 12 White Catalogue Env.	<u>4.53 C</u>	<u>4.53</u>
36.	500	Sub. 32, 7 1/2 x 10 1/2, glazed Kraft Klasp Envelopes	<u>4.21 C</u>	<u>21.05</u>
37.	1000	Sub. 32, 10 x 13 Glazed Kraft Klasp Envelopes	<u>53.10 M</u>	<u>53.10</u>
38.	1000	Sub. 32, 11 1/2 x 14 1/2 Glazed Kraft Klasp Envelopes	<u>71.40 M</u>	<u>71.40</u>
39.	1000	Sub. 32, 12 x 15 1/2 Glazed Kraft Klasp Envelopes	<u>79.30 M</u>	<u>79.30</u>
40.	1600	Sub. 32, 6 x 9 Glazed Kraft Klasp Env.	<u>32.40 M</u>	<u>51.84</u>
41.	1000	Sub. 32, 10 x 15 Glazed Brown Kraft Envelopes, without clasp, gummed end flap <i>17/13</i>		

QTY.	EST.	DESCRIPTION	UNIT PRICE	EST. TOTAL
42.	500	9 1/4 x 14 1/4 Manila Envelopes, with clasp	<u>N/B</u>	
43.	500	10 x 15 Manila Envelopes with clasp	<u>7.14 C</u>	<u>35.70</u>
44.	8000	9 x 12 Brown Clasp Envelopes	<u>45.30 M</u>	<u>362.40</u>
45.	2 gr.	Wonder Ritters Assorted Colors <i>as spec.</i> <i>1 color per box of 12</i>	<u>22.94 GR.</u>	<u>45.88</u>
46.	30 sets	4 x 6 Plastic tabbed card guides, Buff-Alphabetical	<u>N.B.</u>	
47.	30 sets	5 x 8 Plastic tabbed card guides, Buff-Alphabetical	<u>↓</u>	
48.	30 sets	Smead 1151-25, 11 x 8 1/2 Pressboard file guides, metal tabbed. <i>A-Z Imperial or Antiquary as in stock</i>	<u>4.98</u>	<u>149.40</u>
49.	15 sets	Smead 2151-25 Alphabetized Green Pressboard file Dividers, Legal size, Sub. Barkley 215-25-1	<u>N.B.</u>	
50.	10 sets	Smead 515-25, 3 x 5 Alphabetical Card Guides, Sub. Barkley 575-25 A-Z		
51.	10 sets	Smead 5151-25 3 x 5 Alphabetical card guides, metal tabbed, Sub. Barkley 515-25-1		
52.	20 sets	Smead 625-25, 4 x 6 Buff Guides, Alphabetical, Sub. Barkley 675-25		
53.	10 box	1/5 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 575		
54.	10 box	1/3 cut, 3 x 5 Card Guides, plain blank tab, Buff, 100 per box. Sub. Barkley 573		
55.	10 box	1/3 cut, 4 x 6 Card Guides, plain blank tab, Buff, 100 per box, Sub. Barkley 673		
56.	10 box	1/5 Cut, 4 x 6 Card Guides, Plain Blank tab, Buff, 100 per box		
57.	10 box	1/3 cut, 5 x 8 Card Guides, plain blank tab, Buff. 100 per box, Sub. Barkley 873		
58.	10 sets	Smead 6151-25, 4 x 6 Alphabetical metal tabbed file guides, Sub. Barkley 615-25-1	<u>↓</u>	
59	300	1534 -G File Pockets <i>Abaca</i>	<u>.437</u>	<u>131.10</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
60.	20 sets	5 x 8 Alphabetical, metal tabbed press-board file guides, sub. Barkley 815-25-1	<u>NB</u>	
61.	7000	3 x 5 White ruled cards, #110 Index	<u>1.94 M</u>	<u>13.58</u>
62.	3000	4 x 6 White ruled cards, #110 Index	<u>3.04 M</u>	<u>9.12</u>
63.	3000	5 x 8 White ruled cards, #110 Index	<u>5.19 M</u>	<u>15.57</u>
64.	5000	8 1/2 x 11 National 14-281 White Faint Ruled, Three-ring filler paper	<u>N/B</u>	
65.	30	National 45-604 Analysis pads, Sub. Wilson Jones 7204		
66.	30	National 45-607 Analysis Pads, Sub. Wilson Jones 7207		
67.	20	Wilson Jones G7214D Analysis Pads		
68.	40	National 45-608 Analysis Pads, Sub. Wilson Jones 7208		
69.	75	Wilson Jones 7513 Analysis Pads		
70.	10	G7608B Wilson Jones Analysis Pads		
71.	10	National 45-104 Analysis Pads, Sub. Wilson Jones 7604		
72.	70 dz.	8 1/2 x 11 Letter size ruled pads, yellow white #59-0250 <i>Pacom</i>	<u>3.44</u>	<u>240.80</u>
73.	100 dz.	8 1/2 x 14 Legal ruled pads, yellow white	<u>4.31</u>	<u>431.00</u>
74.	100 dz.	8 1/2 x 11 Legal ruled pads, yellow, white #59-1280	<u>3.44</u>	<u>344.00</u>
75.	1 gr.	5 x 8 legal pads - Canary	<u>24.97</u>	<u>24.97</u>
76.	1 gr.	5 x 8 Legal pads - White	<u>N/B</u>	
77.	600	8 1/2 x 11 Acetate sheet protectors, for three ring binders, #313, .005 Ga. 1-16 .002	<u>.041 ea.</u>	<u>24.60</u>
78.	30	W. J. Columnar Pads #G7205	<u>N/B</u>	
79.	600	Wilson Jones Columnar 10-3 sheets, 9 1/2 x 11 7/8		

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
80.	60	Ko-Rec-Type, all colors	<u>N/B</u>	<u> </u>
81.	20	Ko-Rec-Type, for Errors <i>White - General</i>	<u>.41</u>	<u>8.20</u>
82.	50 lbs.	Misc. Rubber Bands, size 10, 14, 16, 19, 32, 62 and 84	<u>1.31</u>	<u>65.50</u>
83.	16	Weis #35 File Boxes, Sub. Hedges #1035	<u>N/B</u>	<u> </u>
84.	16	Weis #46 Storage Boxes with follow black for 4 x 6 cards, Sub. Hedge #1046	<u> </u>	<u> </u>
85.	10	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 Cards	<u> </u>	<u> </u>
86.	20	Weis #846 WG, Gray Metal File Boxes, for 4 x 6 Cards	<u> </u>	<u> </u>
87.	20	#523 - 3 x 5 File Boxes 3" Deep	<u> </u>	<u> </u>
88.	10	Weis #858 WG, Gray Metal File Boxes, for 5 x 8 Cards #958 - GRAY	<u>4.03</u>	<u>40.30</u>
89.	20	1210L Pronto File, Letter size with metal front drawer type	<u>N/B</u>	<u> </u>
90.	16	1510L Pronto Files, legal size with metal front drawer type	<u> </u>	<u> </u>
91.	20	#2 Liberty Storage Boxes SAFCO	<u>1.37</u>	<u>27.40</u>
92.	60	#11 Liberty Storage Boxes SAFCO	<u>1.78</u>	<u>106.80</u>
93.	50	#12 Liberty Storage Boxes	<u>2.07</u>	<u>103.50</u>
94.	50	#15 Liberty Storage Boxes	<u>1.33</u>	<u>66.50</u>
95.	20	#18 Liberty Storage Boxes	<u>1.37</u>	<u>27.40</u>
96.	30	6 x 9 Clipboards, #203	<u>N/B</u>	<u> </u>
97.	30	Letter size clipboards <i>Stempel</i>	<u>.54</u>	<u>16.20</u>
98.	40	Legal Size Clipboards	<u>.57</u>	<u>22.80</u>
99.	30,000	#1 Paper Clips <i>General</i>	<u>1.09 M</u>	<u>32.40</u>
100.	24 bx.	#1 Paper Clamps (12 to box)	<u>2.58</u>	<u>6.19</u>
101.	4000	#3 Paper Clips, 7/8" long	<u>1.04 M</u>	<u>4.16</u>
102.	2000	Jumbo Paper Clips, 2" Long	<u>3.96</u>	<u>7.92</u>

<u>TRK</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
103.	4 dz.	Magnetic Clips with 1 1/4" Clamp Hunt PE 2026, or equivalent	N.B.	
104.	24	Magnetic Paper Clip Holders		
105.	4 dz.	Magnetic clips with 2 1/4" Clamp Hunt PE 2027 or equivalent		
106.	8 dz.	#2 Binder clip-clamps 1 DL	.36	2.88
107.	4 dz.	#5 Binder Clip-clamps L.E.B.	.67	2.68
108.	4 dz.	#10 Binder Clip-Clamps	1.84	7.36
109.	50	#1 Stamp Pads, Black & Red <i>Fulton #1</i>	.418	20.90
110.	20	#2 Stamp Pads, Black & Red <i>#2</i>	.559	11.18
111.	50	1/4" Scotch Tape Dispensers, H-126	.28	14.00
112.	50	3/4" Scotch Tape Dispensers, H-127	.28	14.00
113.	6	C-20 Tape Dispensers	N/D	
114.	4 dz.	#100 Pink Pearl Erasers <i>General G-100</i>	.98	3.92
115.	10 dz.	#7099B AW Faber Eraser Sticks, with Brush Sub. Venus <i>Venus 605-B</i>	1.47	14.70
116.	2 gr.	Pencil Tip Wedge Erasers <i>General</i>	2.28	4.56
117.	4 dz.	#211 Art Gum Erasers <i>Meow</i>	1.69	6.76
118.	6 dz.	#7077B Erasers	N/D	
119.	2 dz.	#400 Eberhard Faber Pink Pearl Erasers	.64	1.28
120.	2 dz.	#1207 Eberhard Faber Erasers <i>General G-90</i> <i>Venus 605-B</i>	1.49	2.98
121.	4000	#3 Round Head Brass Fastners	4.98 M	19.92
122.	8 bx.	#22 Acco Fastners, 50 per box <i>as spec.</i>	1.14	9.12
123.	6	R217A, Accordion or expanding files, letter size alphabetized	N/D	
124.	10 dz.	Parr Swingline Finger Tips, size 11, 11 1/2, 12, 13 and 13A <i>Mybro</i>	.64	6.40
125.	6	Liberty #76, 7 x 9 1/2 metal copy holder	1.37	8.22
126.	20 bx.	Push Pins Assorted Colors	N/D	
127.	60	Two-Section, Letter size, desk trays, gray #1600 Eldon		

<u>ITEM</u>	<u>EST.</u> <u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT</u> <u>PRICE</u>	<u>EST.</u> <u>TOTAL</u>
128.	4 ct.	31205 Dennison gummed labels, 4 1/16 x 1 3/4, 12 small boxes per carton	<u>N/B</u>	<u> </u>
129.	4 ct.	31208 Dennison gummed labels, 4 x 2 1/2, 12 small boxes per carton	<u>2.93 CTN.</u>	<u>11.72</u>
130.	2 dz.	Smead Spi-Roll labels, Cherry, Blue, & Buff <i>Eraser</i>	<u>5.09</u>	<u>10.18</u>
131.	4 ct.	30201 Dennison labels, 12 small boxes per carton	<u>N/B</u>	<u> </u>
132.	6 ct.	31209 Dennison labels, gummed, 3 x 5, 12 small boxes per carton	<u>2.93 CTN</u>	<u>17.58</u>
133.	40 Pkg.	Labels, Avery Self-Adhesive, unprinted S-6432.	<u>N/B</u>	<u> </u>
134.	40 Pkg.	Labels, Avery Self-adhesive, unprinted 5375	<u> </u>	<u> </u>
135.	6	"Cavalier" List-finders, complete	<u>✓</u>	<u> </u>
136.	8	List Finders refills, Cavalier Model	<u>1.48</u>	<u>11.84</u>
137.	10	Bates list finders, "Director" Model complete	<u>N/B</u>	<u> </u>
138.	8	List finders refills, Director Model	<u> </u>	<u> </u>
140.	6 bx.	3631 Carter's purple ditto masters, 8 1/2 x 11, Sub. Allied.	<u> </u>	<u> </u>
141.	30 dz.	Felt-tipped markers, pencil type, Estabrook, various colors, Sub. Dri-Mark PR & PFR <i>Scripto</i>	<u>1.08</u>	<u>32.40</u>
142.	30 dz.	Markers, All-rite fine line, sprite orange <i>Scripto</i>	<u>1.08</u>	<u>32.40</u>
143.	24	Sterling Master Envelopes, Moistened (Plastic tube with sponge)	<u>N/B</u>	<u> </u>
144.	40 gr.	Black lead pencils, Ticonderoga #2, 2 1/2, & 3 <i>Blackcroft</i> 4.48 <i>Venus Velvet</i> - 7.68	<u>4.48</u> <u>7.68</u>	<u>179.20</u> <u>307.20</u>
145.	50 dz.	Eagle Veri-Thin pencils, with erasers, various colors <i>Stratoline - Red, Blue or Green only</i>	<u>.622</u>	<u>31.10</u>
146.	20 dz.	Eagle Veri-Thin pencils, without erasers, various colors. <i>Stratoline - no eraser</i>	<u>.508</u>	<u>10.16</u>
147.	8 dz.	A.W. Faber-Castell Drawing pencils 2H & 3H	<u>N/B</u>	<u> </u>
148.	60 dz.	All-Rite Office riters, extra fine line, #522, #542, Colors Red, Blue & Black <i>Bic or Eagle - as in stock</i>	<u>.873</u>	<u>52.38</u>

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
149.	60 dz.	S54E Med. All Rite Pens <i>Various</i>	<u>.98</u>	<u>58.80</u>
150.	1 gr.	#207 Magic Marker - All Colors <i>Magic #425</i>	<u>20.49</u>	<u>20.49</u>
151.	4 dz.	Universal refills for ball point pens, medium point, Blue, Black and Red	<u>N/O</u>	
152.	4	#501H Shaeffer Pen Sets	<u>↓</u>	
153.	10	#501H Shaeffer Pens Only	<u>↓</u>	
154.	60 dz.	Bic Pens, Medium Point <i>Bic</i>	<u>.818</u>	<u>49.08</u>
155.	60 dz.	Bic Pens, Fine Point <i>↓</i>	<u>.818</u>	<u>49.08</u>
156.	4 dz.	Papermate Pens, refillable Ball Point	<u>N/O</u>	
157.	36	Pental Sharp 5 Eversharps	<u>↓</u>	
158.	30 tube	Pental Lead for Sharp 5 pencils	<u>↓</u>	
160.	4 dz.	Dri-Mark Nylon Tip Pens, Various Colors <i>script</i>	<u>1.19</u>	<u>4.76</u>
161.	20	Medium priced metal letter openers <i>1 PL #175</i>	<u>.29</u>	<u>5.80</u>
162.	2 ct.	#2 Dennison gummed reinforcements, 72 boxes to a carton <i>Rayburn</i>	<u>11.52</u>	<u>23.04</u>
163.	24	12" Wood Ruler, with double metal edge	<u>.257</u>	<u>6.17</u>
164.	24	15" Wood ruler, with double metal edge	<u>.327</u>	<u>7.85</u>
165.	24	18" Wood ruler, with double metal edge	<u>.377</u>	<u>9.05</u>
166.	20	10" straight scissors, medium priced <i>General #10</i>	<u>1.22</u>	<u>24.40</u>
167.	20	#4 Swingline staplers, pearl gray <i>Swingline - Cantell</i>	<u>2.88</u>	<u>57.60</u>
168.	50 bx.	Staples for #4 Swingline Staplers <i>Braditch</i>	<u>.509</u>	<u>25.45</u>
169.	10 bx.	Ace #700 undulated staples	<u>.97</u>	<u>9.70</u>
170.	6	#702 Ace Clipper Staples	<u>N/O</u>	
171.	40	Ace Standard #600 Staple removers <i>General</i>	<u>.278</u>	<u>11.12</u>
172.	20	Pencil sharpener, Boston 1068, self-feed Beige color, vacuum Base	<u>N/O</u>	
173.	5000	#5G Manila Tags, 4 3/4 x 2 3/8 <i>Dennison #5-G - WIRED</i>	<u>10.93 M</u>	<u>54.65</u>
174.	2000	MR33 White Tags	<u>N/O</u>	
175.	500	MR35 White Tags	<u>↓</u>	

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
76.	18	Hedge File Boxes #1058	<u>4/10</u>	—
77.	20 bx.	Large thumb tacks, #4, 100 per box <i>a.r.w. #4</i>	<u>.338</u>	<u>6.76</u>
78.	4 rls.	#710 Scotch Tape, 2" wide x 72 yds. black pressure	<u>1/10</u>	—
79.	80	#810 Mending Tape, 1/4" x 1296" <i>Le Page</i>	<u>.534</u>	<u>41.92</u>
80.	60	#810 Mending Tape 3/4" x 300" with Dispenser	<u>1/10</u>	—
81.	150	#810 Mending Tape, 3/4" x 1296" <i>Le Page</i>	<u>.64</u>	<u>96.00</u>
82.	20	#810 Mending Tape 3/4" x 2592" ↓	<u>1.34</u>	<u>26.80</u>
83.	70	#600 Scotch Tape, 1/4" x 1296" <i>TUCK</i>	<u>.258</u>	<u>18.06</u>
84.	50	#600 Scotch Tape, 3/4" x 1296" ↓	<u>.339</u>	<u>16.95</u>
85.	20	#600 Scotch Tape, 3/4" x 2592" ↓	<u>.61</u>	<u>12.20</u>
86.	50	#230 Scotch Brand Drafting Tape, 3/4" x 60 yards rolls <i>TUCK MASKING</i>	<u>.454</u>	<u>22.70</u>
87.	30	#230 Scotch Brand Drafting Tape, 1" x 60 Yard Rolls ↓	<u>.588</u>	<u>17.64</u>
88.	100Ft.	Magnetic Tape - 1/4" Wide	<u>1/10</u>	—
89.	40 rls.	1/4" Wide Dymo Tape, Black, Blue, Green & Brown <i>ROTEX 1/4</i>	<u>.39</u>	<u>15.60</u>
90.	40 rls.	3/8" Wide Dymo Tape, Black, Blue, Green & Brown ↓	<u>.44</u>	<u>17.60</u>
91.	20 rls.	1/4" Dymo Tape, Assorted Colors ↓	<u>.49</u>	<u>9.80</u>
92.	1 dz.	Engrs. Scales & Cases (3 sided)	<u>1/10</u>	—
93.	30 bx.	1/4" Clear Index Tabbing, 5 ft. per box <i>Aico</i>	<u>.422</u>	<u>12.66</u>
94.	20 bx.	Index Tabs, various colors, #381, 382, 383, 385 and 387, 5 ft. per box	<u>1/10</u>	—
95.	24 rls.	#880, 3/4" x 60 yd., Filament tape, Scotch Brand <i>TUCK</i>	<u>1.37</u>	<u>32.88</u>
96.	12	#18 Polished Cotton Twine 1/4" Balls	<u>1.39</u>	<u>16.68</u>
97.	12	2 1/4 lb. Cones of 20 Ply Cotton Twine	<u>5.89</u>	<u>70.68</u>
98.	30	19 x 24 Green Desk Pad Blotters	<u>1/10</u>	—

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
199.	50	19 x 24 Desk Pads, Green 21403 <i>Artistic</i>	<u>1.48</u>	<u>74.00</u>
200.	100	19 x 24 Acetate Desk Pad Covers, .0075 thick	<u>1/8</u>	
201.	10	Rubber Pads for Under Typewriters #13	<u>1.09</u>	<u>10.90</u>
202.	6	X6-403CR, 1/4" Clipper type paper punches <i>Removal</i>	<u>.49</u>	<u>2.94</u>
203.	50	Smead #1075G Expanding Wallets <i>Acetate</i>	<u>.588</u>	<u>29.40</u>
204.	2 grs.	Pentel Rolling Riter Assorted Colors	<u>1/8</u>	
205.	30 gal.	Ditto Fluid, in 1 Gallon Juga		
206.	48	Blue-Black ink Cartridges		
207.	20	Stamp Pads ink, in 1 1/2 oz. bottles black & red <i>Fulton 1 oz.</i>	<u>.33</u>	<u>6.60</u>
208.	4 dz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross- Evans <i>Ross</i>	<u>5.02</u>	<u>20.08</u>
209.	10	Empty Pint Jar, with Applicator brush, for Carter's Rubber Cement	<u>1/8</u>	
210.	4	Carter's Rubber Cement, in 1 gallon containers		
211.	4	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans		
212.	30	Scat Typewriter Cleaner, 2 oz. bottles <i>Venus 4 oz.</i>	<u>.71</u>	<u>21.30</u>
5000		Tag Wire, 12" 1000 per bundle	<u>1/8</u>	
214.	6 ea.	Roll Master Paper Holders		
215.	30	Write-O-Folio Legal Size		
216.	40	Write-O-Folio Letter Size		
217.	1 gr.	Liquid Paper <i>Liquid Paper</i>	<u>66.48</u>	<u>66.48</u>
218.	24 bt.	Liquid Paper Thinner - <i>as spec.</i>	<u>55.81</u>	<u>55.81</u>
219.	10 dz.	Map Tacks, Assorted Colors	<u>1/8</u>	
220.	20 sets	Cl-213-8 Aico Indexes		
221.	15 cans	3M Desk & Office Cleaners		

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
22.	40 pcs.	Poster Board 22" x 28" White	<u>N/B</u>	
23.	7 gal.	Liquid Padding Compound - Merritt	<u>N/B</u>	
24.	5 pkg.	G10-8 Ledger Sheets	<u>N/B</u>	
25.	1 gr.	Lindy Medium Pens #460M Assorted Colors	<u>N/B</u>	
26.	12 rls.	C R 16 Correction Tape	<u>.43</u>	<u>5.16</u>
27.	10	Paper Spindles	<u>N/B</u>	
28.	7 dz.	Magic Markers Wide Nib. <i>Magic #425</i>	<u>1.71</u>	<u>11.97</u>
29.	20 sets	3 x 5 Plastic Tab Alphabetical Card Guides	<u>N/B</u>	
30.	4 sets	9" High Metal Bookends	<u>N/B</u>	
31.	8 sets	5" High Metal Bookends	<u>.688</u>	<u>5.50</u>
32.	10	15" Waste Baskets	<u>N/B</u>	
33.	10	12 1/4" Waste Baskets	<u>N/B</u>	
34.	40	47-812 Binders	<u>N/B</u>	
35.	18	241-40N Post Binders	<u>N/B</u>	
36.	6	LV-219-A Legal Size Accordion File Alphabetized	<u>N/B</u>	
37.	70	Indexes 504-40M	<u>N/B</u>	
38.	6 dz.	Flash 32 Markers	<u>N/B</u>	
39.	5000	C-35 Rolodex Cards	<u>N/B</u>	

COMPANY: Standard Stationery Supply Co.

SIGNATURE: Wm. Wilson

TERMS: Net - 30 Days

DATE: 5-12-77

TOTAL AMOUNT \$ 5,135.22

STANDARD STATIONERY SUPPLY COMPANY
1020 SOUTH WABASH AVENUE
CHICAGO, ILLINOIS 60605

"PLEASE REQUEST SAMPLE IF
UNSURE OF THE QUALITY
OF ANY BID ITEM."

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.

*Mail all replies and correspondence, etc. to Attn. of A. C. Lord 423-7037 DEPARTMENT OF PURCHASES

Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department Office Services Department
or Division One Main Street, Basement, City County Bldg.

Address Fort Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Wednesday, May 18, 1977 at 2:30 P.M.
Time of Bid

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 34664. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
		OFFICE SUPPLIES - July 1, 1977 thru June 30, 1978		
		The enclosed bidders sheets must be properly completed and returned as your bid, along with the properly executed Non-Collusion Affidavit.		
		The award of this bid may be made on either an item by item or on an overall basis, as we determine the most beneficial to the City.		
		The supplies will be shipped only upon issuance of Purchase Orders as the need dictates.		
		Vendors must be able to supply from stock. If request cannot be filled within seven (7) days, then approval will be required for extended delivery.		
		The Brand Names and Numbers are only intended to be used as a guide for bidders. If alternate is to be quoted it must be equal or better. Please list manufacturer and number on line provided.		
		All Unit Prices are to be extended.		

Bid Bond required ☐ NO ☒ YES 5% of Bid Performance Bond ☐ NO ☒ YES 5% of Bid
See instruction item No. 13 on reverse side hereof.
Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and as the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT

As delivery may be a deadline factor in the award of an order, it is important that bidders furnish the information requested above.

(Sign Here)

GRAPH INDUSTRIES

811 N. CAHUENGA BLVD.
LOS ANGELES, CA 90033

Name of Company

Drayton R. Rouse **ASS. VICE PRES.**

Address

City

Date 5/17/77

Ref. No. 426

Date April 15, 1977

Date wanted 5-18-77

Fund
Appropriation No.

ITEM	EST. QTY.	DESCRIPTION	GRAPH INDUSTRIES 811 N. CAHUENGA BLVD. LOS ANGELES, CA. 90038		UNIT PRICE	EST. TOTAL
80.	60	(Ko-Rec-Type, all colors' Supertype 747 I			<u>0.43 ea</u>	<u>25.80</u>
81.	20	(Ko-Rec-Type, for Errors' Supertype 747 II			<u>0.43 ea</u>	<u>8.60</u>
82.	50 lbs.	Misc. Rubber Bands, size 10, 14, 16, 19, 32, 62 and 84			_____	_____
83.	16	Weis #35 File Boxes, Sub. Hedges #1035			_____	_____
84.	16	Weis #46 Storage Boxes with follow black for 4 x 6 cards, Sub. Hedge #1046			_____	_____
85.	10	Weis #835 WG, Gray Metal File Boxes, for 3 x 5 Cards			_____	_____
86.	20	Weis #846 WG, Gray Metal File Boxes, for 4 x 6 Cards			_____	_____
87.	20	#523 - 3 x 5 File Boxes 3" Deep			_____	_____
88.	10	Weis #858 WG, Gray Metal File Boxes, for 5 x 8 Cards			_____	_____
89.	20	1210L Pronto File, Letter size with metal front drawer type			_____	_____
90.	16	1510L Pronto Files, legal size with metal front drawer type			_____	_____
91.	20	#2 Liberty Storage Boxes			_____	_____
92.	60	#11 Liberty Storage Boxes			_____	_____
93.	50	#12 Liberty Storage Boxes			_____	_____
94.	50	#15 Liberty Storage Boxes			_____	_____
95.	20	#18 Liberty Storage Boxes			_____	_____
96.	30	6 x 9 Clipboards, #203			_____	_____
97.	30	Letter size clipboards			_____	_____
98.	40	Legal Size Clipboards			_____	_____
99.	30,000	#1 Paper Clips			_____	_____
100.	24 bx.	#1 Paper Clamps (12 to box)			_____	_____
101.	4000	#3 Paper Clips, 7/8" long			_____	_____
102.	2000	Jumbo Paper Clips, 2" Long			_____	_____

ITEM	EST. QTY.	DESCRIPTION	UNIT PRICE	EST. TOTAL
128.	4 ct.	31205 Dennison gummed labels, 4 1/16 x 1 3/4, 12 small boxes per carton		
129.	4 ct.	31208 Dennison gummed labels, 4 x 2 1/2, 12 small boxes per carton		
130.	2 dz.	Smead Spi-Roll labels, Cherry, Blue, & Buff		
131.	4 ct.	30201 Dennison labels, 12 small boxes per carton		
132.	6 ct.	31209 Dennison labels, gummed, 3 x 5, 12 small boxes per carton		
133.	40 Pkg.	Labels, Avery Self-Adhesive, unprinted S-6432.		
134.	40 Pkg.	Labels, Avery Self-adhesive, unprinted 5375		
135.	6	"Cavalier" List-finders, complete		
136.	8	List Finders refills, Cavalier Model		
137.	10	Bates list finders, "Director" Model complete		
138.	8	List finders refills, Director Model		
140.	6 bx.	3631 Carter's purple ditto masters, 8 1/2 x 11, Sub. Allied.		
141.	30 dz.	Felt-tipped markers, pencil type, Estabrook, various colors, Sub. Dri-Mark PR & PFR	1.20	36.00
		Graphi 200 12/bx		
142.	30 dz.	Markers, All-rite fine line, sprite orange	1.20	36.00
		SAME AS ABOVE		
143.	24	Sterling Master Envelopes, Moistened (Plastic tube with sponge)		
144.	40 gr.	Black lead pencils, Ticonderoga #2, 2 1/2, & 3	4.44	177.60
		A.W. Faber #210 12/slv-72/bx		
145.	50 dz.	Eagle Veri-Thin pencils, with erasers, various colors	0.66	33.00
		Superflex #469 12/slv-72/bx		
146.	20 dz.	Eagle Veri-Thin pencils, without erasers, various colors.		
147.	8 dz.	A.W. Faber-Castell Drawing pencils 2H & 3H		
148.	60 dz.	All-Rite Office riters, extra fine line, #522, #542, Colors Red, Blue & Black	0.99	59.40

Lindy Legal Writer 12/bx or Graphi Correcto W/E 12/bx

ITEM	EST. QTY.	DESCRIPTION	GRAPHI INDUSTRIES 6111 CARMENGA BLVD. LOS ANGELES, CA 90045		UNIT PRICE	EST. TOTAL
149.	60 dz.	S54E Med. All Rite Pens			0.99	59.40
150.	* 1 gr.	Lindy Legal Writer or Graphi Correct W/E 12/bx #207 Magic Marker - All Colors			20.16	20.16
151.	4 dz.	Graphi 600 Jumbo 12/bx 8 Colors Avail Universal refills for ball point pens, medium point, Blue, Black and Red				
152.	4	#501H Shaeffer Pen Sets				
153.	10	#501H Shaeffer Pens Only				
154.	60 dz.	Bic Pens, Medium Point			0.99	59.40
155.	60 dz.	Lindy Legal Writer 12/bx Bic Pens, Fine Point Same as above			0.99	59.40
156.	4 dz.	Papermate Pens, refillable Ball Point				
157.	36	Pental Sharp 5 Eversharps				
158.	30 tube	Pental Lead for Sharp 5 pencils				
160.	4 dz.	Dri-Mark Nylon Tip Pens, Various Colors Graphi 200 12/bx			1.20	4.80
161.	20	Medium priced metal letter openers				
162.	2 ct.	#2 Dennison gummed reinforcements, 72 boxes to a carton				
163.	24	12" Wood Ruler, with double metal edge				
164.	24	15" Wood ruler, with double metal edge				
165.	24	18" Wood ruler, with double metal edge				
166.	20	10" straight scissors, medium priced				
167.	20	#4 Swingline (staplers), pearl gray REXAL #44			3.35	67.20
168.	50 bx.	Staples for #4 Swingline Staplers			0.48	24.00
169.	10 bx.	Swingline or Rexal #266 Ace #700 undulated staples				
170.	6	#702 Ace Clipper Staples				
171.	40	Ace Standard #600 Staple removers				
172.	20	Pencil sharpener, Boston 1068, self-feed Beige color, vacuum Base				
173.	5000	#5G Manila Tags, 4 3/4 x 2 3/8				
174.	2000	MR33 White Tags				
175.	500	MR35 White Tags				

Assorted Sets of 12 are Packed
2 Ea: Blue, Black, Red, Green &
1 Ea: Yellow, Purple, Brown, Orange

* Alternate: Graphi 900 King Size @ \$ 1.86/dz

EST.

GRAPH INDUSTRIES
511 N. CAMUENGA BLVD.
LOS ANGELES, CA. 90038

QTY.

DESCRIPTION

PRICE

TOTAL

1.	18	Hedge File Boxes #1058		
7.	20 bx.	Large thumb tacks, #4, 100 per box		
8.	4 rls.	#710 Scotch Tape, 2" wide x 72 yds. black pressure		
9.	80	#810 Mending Tape, 1/2" x 1296"	0.51	40.80
0.	60	Permacel 900 or Le Page 3000 series #810 Mending Tape 3/4" x 300 with Dispenser		
1.	150	#810 Mending Tape, 3/4" x 1296"	0.67	100.50
12.	20	Permacel 900 or Le Page 3000 series #810 Mending Tape 3/4" x 2592"	1.37	27.40
13.	70	Same as Above #600 Scotch Tape, 1/2" x 1296"	0.27	18.90
14.	50	Permacel 404 or LePage 2000 series #600 Scotch Tape, 3/4" x 1296"	0.33	16.50
15.	20	Same as Above #600 Scotch Tape, 3/4" x 2592"	0.66	13.20
16.	50	Same as Above #230 Scotch Brand Drafting Tape, 3/4" x 60 yards rolls		
17.	30	#230 Scotch Brand Drafting Tape, 1" x 60 Yard Rolls		
18.	100Ft.	Magnetic Tape - 1/2" Wide		
19.	40 rls.	1/2" Wide Dymo Tape, Black, Blue, Green & Brown Rotex or General	0.43	17.20
190.	40 rls.	3/8" Wide Dymo Tape, Black, Blue, Green & Brown	0.44	17.60
191.	20 rls.	SAME AS ABOVE 1/2" Dymo Tape, Assorted Colors	0.45	9.00
192.	1 dz.	SAME AS ABOVE Engrs. Scales & Cases (3 sided)		
193.	30 bx.	1/2" Clear Index Tabbing, 5 ft. per box		
194.	20 bx.	Index Tabs, various colors, #381, 382, 383, 385 and 387, 5 ft. per box		
195.	24 rls.	#880, 3/4" x 60 yd., Filament tape, Scotch Brand NASHUA #410	1.10	26.40
196.	12	#18 Polished Cotton Twine 1/2# Balls		
197.	12	2 1/2 lb. Cones of 20 Ply Cotton Twine		
198.	30	19 x 24 Green Desk Pad Blotters		

CHADIN INDUSTRIES
311 N. CAMDEN BLVD.
LOS ANGELES, CA 90038

<u>ITEM</u>	<u>EST. QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EST. TOTAL</u>
199.	50	19 x 24 Desk Pads, Green 21403		
200.	100	19 x 24 Acetate Desk Pad Covers, .0075 thick		
201.	10	Rubber Pads for Under Typewriters		
202.	6	X6-403CR, 4" Clipper type paper punches		
203.	50	Smead #1075G Expanding Wallets		
204.	2 grs.	* Pentel Rolling Riter Assorted Colors Graphi Rolli 12/bx	27.36	54.72
205.	30 gal.	Ditto Fluid, in 1 Gallon Jugs		
206.	48	Blue-Black ink Cartridges		
207.	20	Stamp Pads ink, in 1 1/2 oz. bottles black & red		
208.	4 dz.	Carter's Rubber Cement, 4 oz. bottles, Sub. Ross- Evans		
209.	10	Empty Pint Jar, with Applicator brush , for Carter's Rubber Cement		
210.	4	Carter's Rubber Cement, in 1 gallon containers		
211.	4	Carter's Rubber Cement Thinner, in 1 quart containers, Sub. Ross-Evans		
212.	30	Scat Typewriter Cleaner, 2 oz. bottles		
213.	5000	Tag Wire, 12" 1000 per bundle		
214.	6 ea.	Roll Master Paper Holders		
215.	30	Write-O-Folio Legal Size		
216.	40	Write-O-Folio Letter Size		
217.	1 gr.	Liquid Paper Liquid Re-Type LRLW	69.12	69.12
218.	24 bt.	Liquid Paper Thinner	0.24	5.76
219.	10 dz.	Map Tacks, Assorted Colors Same as Above LRLW		
220.	20 sets	CL-213-8 Aico Indexes		
221.	15 cans	3M Desk & Office Cleaners		

* ALTERNATE : Pentaroll Rolling Writer @ \$ 18.72/gr
4Colors Avail

EST.			GRAPHI INDUSTRIES	UNIT	EST.
ITEM	QTY.	DESCRIPTION	811 N. CAHUENGA BLVD. LOS ANGELES, CA. 90038	PRICE	TOTAL
22.	40 pcs.	Poster Board 22" x 28" White			
23.	7 gal.	Liquid Padding Compound - Merritt			
24.	5 pkg.	G10-8 Ledger Sheets			
25.	1 gr.	Lindy Medium Pens #460M Assorted Colors		11.88	11.88
26.	12 rls.	Lindy Legal Writer 12/bx C R 16 Correction Tape			
27.	10	Paper Spindles			
28.	7 dz.	Magic Markers Wide Nib		1.68	11.76
29.	20 sets	Graphi 600 Jumbo 12/bx 3 x 5 Plastic Tab Alphabetical Card Guides			
30.	4 sets	9" High Metal Bookends			
31.	8 sets	5" High Metal Bookends			
32.	10	15" Waste Baskets			
33.	10	12 1/2" Waste Baskets			
34.	40	47-812 Binders			
35.	18	241-40N Post Binders			
36.	6	LV-219-A Legal Size Accordion File Alphabetized			
37.	70	Indexes 504-40M			
38.	6 dz.	Flash 32 Markers		1.38	8.28
39.	5000	C-35 Rolodex Cards			
COMPANY: <u>GRAPHI INDUSTRIES</u>			SIGNATURE: <u>Gregg L. Rudy</u>		
TERMS: <u>NET, 20-30 Day ARO</u>			DATE: <u>May 4, 1977</u>		
			GREGG L. RUDY ASST. VICE PRES.		



Writing Instrument Manufacturing • Distributing • Import • Export • Contract • International Vendors

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TITLE OF ORDINANCE SPECIAL ORDINANCE - CITY UTILITIES PURCHASE ORDER NO. B-8991

DEPARTMENT REQUESTING ORDINANCE BOARD OF PUBLIC WORKS

City Utilities *D. 77-06-24.*
SYNOPSIS OF ORDINANCE CITY UTILITIES PURCHASE ORDER NO. B-8991 (BLANKET PURCHASE

ORDER) FOR OFFICE SUPPLIES TO DOUBLEDAY BROTHERS PER ATTACHED SPREAD SHEET PER BID #426,
FOR THE OFFICE SERVICES DEPARTMENT.

(SEE ATTACHED MEMORANDUM)

EFFECT OF PASSAGE ACQUISITION OF NECESSARY OFFICE SUPPLIES, STATIONERY, ETC.

EFFECT OF NON-PASSAGE DELAY AND BACKLOG IN RESPONDING TO LETTERS & REQUESTS.

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS) _____

ASSIGNED TO COMMITTEE _____